

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
DAVISS COUNTY PUBLIC LIBRARY DISTRICT

AUGUST 28, 2013

Members Present: Polly Reynolds, President
Jeremy Edge, Treasurer
Jonathan Carroll, Secretary
Vicki Tinsley
Greg Black

Others Present: James Blanton, Director
Charlie Castlen, Fiscal Court Liaison
Shannon Sandefur, Public Services Manager
Debbie Young, Accounts Manager

The meeting was called to order at 5:00 p.m. by the President, Polly Reynolds.

The first order of business was the approval of the minutes of the July meeting. Hearing no comments or corrections, Jeremy Edge made a motion to approve the minutes as presented. Vicki Tinsley seconded and the motion carried unanimously.

Stuart Augenstein updated the Board on the Daviess County Public Library Foundation policies and history. There was a lengthy discussion. Mr. Augenstein will clarify the purpose between the Foundation and the Library, terminology between the Investment Policy Statement and the Articles of Incorporation and review the Spending Policy. He will then report back to the Board. It was suggested that one of the members of the Governing Board be appointed to the Foundation Board.

Jeremy Edge then presented the Treasurer's Report. He went over the receipts and expenditures for the month. Hearing no comments or corrections, Jonathan Carroll made a motion to approve the financial report and expenditures as presented. Greg Black seconded and the motion carried unanimously.

Copies of the 2012/2013 Fiscal Year Audit were distributed for review. They will be approved at the September meeting.

Jeremy Edge presented the tax rates for the 2013/2014 fiscal year and went over the options. After discussion, it was proposed that they Library take the compensating rate. Jonathan Carroll made a motion to accept the proposal as presented. Vicki Tinsley seconded and the motion carried unanimously.

James Blanton was then asked to present the Director's Report. He noted that attendance at programs has been great and patron visits are up 64%. Shannon Sandefur is enrolled in Emerge Owensboro.

Kristen Potter is working on Teen Programming. There is now a security guard, through Nighthawk Security, who will be working Monday through Friday, 3:00 p.m.-7:00 p.m. They will also be available to work on other occasions as needed.

The World War II Program is going well. Greg Black spoke at the kickoff.

Brian Lashbrook is working on the Technology RFP that will be presented for approval at the September meeting.

Polly Reynolds called for Old Business. Mr. Blanton reported on the Parking Lot Expansion. He met with Tuck Hinton Architects to discuss their proposal to do the design work. The Board felt that the proposal was high and would like to get additional quotes.

There was then discussion concerning expiring terms of current board members. Polly Reynolds and Jonathan Carroll both agreed to serve for another term. After discussion of other possible candidates, Vicki Tinsley made a motion to nominate Stephen Divine and Conrad Toepfer for the positions. Greg Black seconded and the motion carried unanimously.

Polly Reynolds then led discussion about the Daviess County Fiscal Court Code of Ethics Policy. After discussion, it was agreed that an amendment to the policy will be prepared and presented at the September meeting for approval.

Polly Reynolds then called for New Business. Mr. Blanton went over the proposed Technology Plan and answered questions. Hearing no further comments or corrections, Jonathan Carroll made a motion to approve the proposed Technology Plan as presented. Vicki Tinsley seconded and the motion carried unanimously.

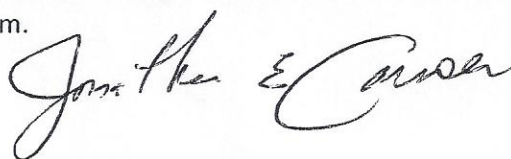
James Blanton presented the revised Safety Plan and noted the changes. After discussion and having no further comments or corrections, Jonathan Carroll made a motion to accept the Safety Plan as presented with revisions. Jeremy Edge seconded and the motion carried unanimously.

There was discussion concerning the HRA Basic Plan Document. Hearing no further comments or corrections, Jonathan Carroll made a motion to approve the document as presented. Greg Black seconded and the motion carried unanimously.

There was no Public Comment.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 6:55 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be held on Wednesday, September 18, 2013 at 5:00 p.m. in the Library Board Room.

A handwritten signature in black ink, reading "Jonathan E. Carson". The signature is written in a cursive style with a large, prominent "C" at the end.