

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
DAVIESS COUNTY PUBLIC LIBRARY DISTRICT

SEPTEMBER 18, 2013

Members Present: Jonathan Carroll, Secretary
Jeremy Edge, Treasurer
Greg Black
Vicki Tinsley

Members Absent: Polly Reynolds, President

Others Present: James Blanton, Director
Nikole Wolfe, Regional Librarian
Charlie Castlen, Fiscal Court Liaison
Shannon Sandefur, Public Services Manager
Brian Lashbrook, Information Technology Manager
Debbie Young, Accounts Manager
Sally Brooks, Adm. Asst./Bookkeeper

The meeting was called to order at 5:05 p.m. by the Secretary, Jonathan Carroll in the absence of the President.

The first order of business was the approval of the minutes of the August meeting. Hearing no comments or corrections, Greg Black made a motion to approve the minutes as presented. Vicki Tinsley seconded and the motion carried unanimously.

Jeremy Edge presented the Treasurer's Report. He went over the receipts and expenditures for the month. Hearing no comments or corrections, Greg Black made a motion to approve the financial report and expenditures as presented. Vicki Tinsley seconded and the motion carried unanimously.

Jeremy Edge then went over the June 30, 2013 audited financial statements and noted that he and Polly, along with Jim, had met with the auditor and discussed the report in detail. He pointed out that all significant deficiencies from previous years have been resolved and the report was clean. Hearing no further comments or corrections, Vicki Tinsley made a motion to approve the 2012/2013 Fiscal Year Audited Financial Statements as presented. Greg Black seconded and the motion carried unanimously.

James Blanton was then asked to present the Director's Report. He went over the Statistical Report and noted that some of the numbers are down due to an adjustment in the way they are being reported. The wireless usage is down due to the temporary loss of connection by the Owensboro Public School System. That connection has been restored. Mr. Blanton talked about the new and upcoming programs and added that the World War II programs were well attended and have ended. The LST will be docking

in Owensboro this weekend and the Library will have a booth set up there. Brian Lashbook and Kevin Clark did a presentation at the joint conference of KDLA/KASL. Wesley Johnson will hold a Techno Fair on Saturday, October 26, 2:00 p.m.-5:00 p.m. The American Red Cross has placed a box in the lobby of the Library to collect items for local homeless veterans. The collection will take place through November 4, 2013.

Jonathan Carroll called for Old Business. Mr. Blanton noted that the window for additional quotes for the design component of the parking lot project will close on October 7.

There was discussion concerning the Code of Ethics Resolution. Hearing no comments or corrections, Greg Black made a motion to approve the resolution as presented. Vicki Tinsley seconded and the motion carried unanimously.

Jonathan Carroll then called for New Business. Brian Lashbrook presented the Request for Proposal for the upgrade to the LAN and WLAN. Bids will be taken through October 11, 2013. He led discussion and answered questions. Hearing no further comments or corrections, Jeremy Edge made a motion to approve the RFP as presented. Greg Black seconded and the motion carried unanimously.

Mr. Blanton made a proposal to close all day on Tuesday, February 25, 2014, in order to hold a Staff Development Day for all staff. Vicki Tinsley made a motion to accept the proposal. Jeremy Edge seconded and the motion carried unanimously.

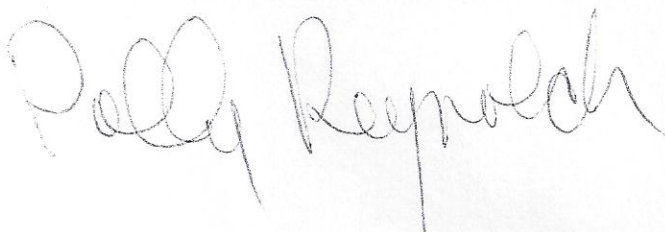
Jonathan Carroll called for discussion concerning Election of Officers for the 2013/2014 fiscal year. Vicki Tinsley made a motion to accept the current slate of officers for another year. Greg Black seconded and the motion carried unanimously.

Nikole Wolfe talked about House Bill 1 and the time line for implementation. She went over some changes to e-rate. Ms. Wolfe noted that there is no update on the lawsuits and a hearing at the Court of Appeals is not yet set.

Public Comment was called for. Charlie Castlen made comments concerning the 2012/2013 fiscal year audit and made recommendations in regard to insurance quotes.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 6:00 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be held on Wednesday, October 16, 2013 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script, appearing to read "Polly Reynolds". The signature is written in dark ink and is located at the bottom of the page.