

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
DAVISS COUNTY PUBLIC LIBRARY DISTRICT

AUGUST 15, 2012

Members Present: Polly Reynolds, President
Jeremy Edge, Treasurer
Jonathan Carroll, Treasurer
Greg Black
Vicki Tinsley

Others Present: James Blanton, Director
Shelia Heflin, Public Services Manager
John David Sandefur, Riney, Hancock, PSC
Nikole Wolfe, Regional Librarian
Charlie Castlen, Fiscal Court Liaison
Sally Brooks, Adm. Asst./Bookkeeper
Tom Anderson

The meeting was called to order at 5:10 p.m. by the President, Polly Reynolds.

Ms. Reynolds welcomed Jim Blanton, the new Library Director.

John David Sandefur with Riney, Hancock PSC was then asked to present the 2011/2012 fiscal year audit. He went over the draft audit in detail and answered questions. After discussion, Jonathan Carroll made a motion to approve the audit as presented. Greg Black seconded and the motion carried unanimously.

The Treasurer's Report was presented by Jeremy Edge. He went over the receipts and expenditures for the first month of the fiscal year. Vicki Tinsley made a motion to approve the financial report and expenditures as presented. Greg Black seconded and the motion carried unanimously.

Jeremy Edge went over the options for the Fiscal Year 2012/2013 Tax Rate. He led discussion and answered questions. Jeremy Edge then recommended that the Library take the Compensating Rate of 6.4 cents per one hundred dollars of assessed property valuation. Jonathan Carroll made a motion to approve the Compensating Rate as recommended. Vicki Tinsley seconded and the motion carried unanimously.

James Blanton was asked to present the Director's Report. He went over what he has been doing during his first two weeks. Mr. Blanton talked to the Board about the idea of having iPads for public use in the library.

Polly Reynolds called for Old Business. She led discussion about KDLA's Ten Essential Library Board Policies. Each policy was discussed and voted on as follows:

- 1) Investment Policy-A motion was made by Jonathan Carroll to approve the Investment Policy as presented. Vicki Tinsley seconded and the motion carried unanimously.
- 2) Conflict of Interest Policy-A motion was made by Greg Black to approve the Conflict of Interest Policy with noted changes. Jeremy Edge seconded and the motion carried unanimously.
- 3) Board of Trustees and Library Employee Ethics Policy-Jonathan Carroll made a motion to approve the Board of Trustees and Library Employees Ethics Policy with noted changes. Vicki Tinsley seconded and the motion carried unanimously.
- 4) Fiscal Responsibility Policy-Greg Black made a motion to table this policy until the September meeting. Jeremy Edge seconded and the motion carried unanimously.
- 5) Open Records Policy-Vicki Tinsley made a motion to approve the Open Records Policy as presented. Jonathan Carroll seconded and the motion carried unanimously.
- 6) Procurement Policy-Jeremy Edge made a motion to approve the Procurement Policy with noted changes. Greg Black seconded and the motion carried unanimously.
- 7) Board Reimbursement of Expenses Policy-Vicki Tinsley made a motion to approve the Board Reimbursement of Expenses Policy as presented. Jonathan Carroll seconded and the motion carried unanimously.
- 8) Library Sponsorship Policy and Procedures-Vicki Tinsley made a motion to approve the Library Sponsorship Policy and Procedures with noted changes. Jeremy Edge seconded and the motion carried unanimously.
- 9) Trustee Orientation Policy-Vicki Tinsley made a motion to approve the Trustee Orientation Policy as presented. Greg Black seconded and the motion carried unanimously.
- 10) Whistle Blower Policy-Jonathan Carroll made a motion to approve the Whistle Blower Policy with noted changes. Vicki Tinsley seconded and the motion carried unanimously.

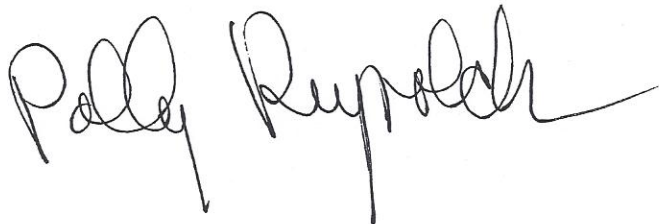
Polly Reynolds then called for New Business. She led discussion concerning Board Members paying late fees. Jonathan Carroll made a motion that the unwritten practice of excusing Daviess County Public Library Board Members from the responsibility of remitting late fees to the Library for overdue fees be permanently rescinded in order to comply with Library policy. Greg Black seconded and the motion carried unanimously.

Shelia Heflin presented the Strategic Plan Final Report for fiscal years 2009/2010-2011/2012.

Polly Reynolds called for Public Comment. Tom Anderson stated that he was impressed with how organized the Board was and that his visit was a very positive experience. Charlie Castlen welcomed Mr. Blanton on behalf of the citizens of Daviess County.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 7:10 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be held on Wednesday, September 19, 2012 at 5:00 p.m. in the Library Board Room.

A handwritten signature in black ink, appearing to read "Polly Reynolds". The signature is written in a cursive style with a long horizontal flourish extending to the right.