

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
DAVISS COUNTY PUBLIC LIBRARY DISTRICT

April 15, 2015

Members Present: Polly Reynolds, President
Jeremy Edge, Treasurer
Dmitry Uskov

Member Absent: Lewatis McNeal, Secretary
Beena Vora

Others Present: James Blanton, Director
Libby Alexander
Debbie Young, Accounts Manager
Ginger Hatley, Admin. Clerk

The meeting was called to order by the President, Polly Reynolds at 5:06 p.m.

The first order of business was the approval of the minutes of the March meeting. Hearing no comments or corrections, Polly Reynolds made a motion to approve the March minutes as presented. Dmitry Uskov seconded and the motion carried unanimously.

Jeremy Edge then presented the Treasurer's Report. He went over the receipts and expenditures for the month. Hearing no comments or corrections, Polly Reynolds made a motion to approve the financial report and expenditures as presented. Jeremy Edge seconded and the motion carried unanimously.

Jim Blanton was then asked to present the Director's Report. Mr. Blanton made a conference call to Becky Crowder at Austin Peters Group, consultants for the compensation study. Ms. Crowder reviewed the compensation study report with the Board, and answered questions by the Board. After reviewing and discussion of the report, the Board agreed to move forward to use the results of the compensation study for the fiscal year 2015/2016 budget proposal.

Mr. Blanton went over the Statistical Reports and discussed any category with significant changes. Mr. Blanton reported on programs that had been held in April and upcoming May events. Mr. Blanton commented the Seed Library is up and running and doing exceedingly well. Mr. Blanton also mentioned there will be a kick-off in May for a new service to patrons, which will allow the checkout of musical instruments.

Mr. Blanton reported that he had received the results on the Kentucky Public Library Standards that was submitted some time ago. Mr. Blanton reported that the Library received the Essential Level of the 2014-2015 KPLA Standards, which means the Library is providing essential collections, services, etc. for the community.

Polly Reynolds called for Old Business. Libby Alexander addressed the Board in regards to the Strategic Planning Report. Ms. Alexander and Mr. Blanton reviewed the DCPL Strategic Planning Draft hand-out with the Board. After review and discussion of the report, the Board agreed to move forward to use the results of the strategic plan for the 2015/2016 budget proposal.

Next on the agenda was the Building/Parking Lot Expansion. After discussion, Jeremy Edge made a motion to take the next step in moving forward in accepting bids for the building/parking lot expansion. Polly Reynolds seconded and the motion carried unanimously.

Polly Reynolds then called for New Business. Jim Blanton discussed briefly the HB 348 Financial Disclosure Forms, which would require SPGE's board, director and possibly employees to sign a Financial Disclosure form. Mr. Blanton is getting additional information on this and will be discussed at the May Board meeting.

Next on the agenda was the Information Security Policy. Mr. Blanton reviewed the policy with the Board. After discussion, Polly Reynolds made a motion to accept the Information Security Policy, Jeremy Edge seconded and the motion carried unanimously.

Polly Reynolds then asked Mr. Blanton to be excused from the meeting for a few minutes while the Board discussed his evaluation. Debbie Young and Ginger Hatley also left the meeting during this discussion. The Board discussed Mr. Blanton's job performance and salary recommendation. Mr. Blanton, Ms. Young and Ms. Hatley were asked to return to the meeting and Ms. Reynolds discussed the Board's thoughts with Mr. Blanton, and his excellent work and leadership as the Library Director. The Board recommended goals to Mr. Blanton for the coming year of increasing public awareness of the Library and programs, as well as making sure employees are in the right positions with the right skills. Jeremy Edge made a motion to approve a salary increase, \$113,561.00, from step 10 to step 12 on the pay scale, Dmitry Uskov seconded and the motion carried unanimously.


There was no Public comment.

Polly Reynolds then called for Closed Session. Polly Reynolds made a motion to enter Closed Session, Dmitry Uskov seconded and the motion carried unanimously.

Jeremy Edge made a motion to end Closed Session, Polly Reynolds seconded and the motion carried unanimously.

Polly Reynolds stated that no action was taken in Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 7:20 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be Wednesday May 20, 2015 at 5:00 p.m. in the Library Board Room

A handwritten signature in black ink, consisting of a large, stylized initial 'J' followed by a long, sweeping horizontal line that tapers to the right.