

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
DAVISS COUNTY PUBLIC LIBRARY DISTRICT

May 20, 2015

Members Present: Jeremy Edge, Treasurer
 Lewatis McNeal, Secretary
 Dmitry Uskov

Member Absent: Polly Reynolds, President
 Beena Vora

Others Present: James Blanton, Director
 Nikole Wolfe, Regional Librarian
 Charlie Castlen, Fiscal Court Liaison
 Debbie Young, Accounts Manager
 George Wathen, County Commissioner
 Chip Sutherland
 Ginger Hatley, Admin. Clerk

The meeting was called to order at 5:01 p.m. by the Treasurer, Jeremy Edge.

The first order of business was the approval of the minutes of the April meeting. Hearing no comments or corrections, Lewatis McNeal made a motion to approve the April minutes as presented. Dmitry Uskov seconded and the motion carried unanimously. Next was the approval of the minutes of the May 5, 2015 special meeting. Hearing no comments or corrections, Lewatis McNeal made a motion to approve the May minutes as presented. Dmitry Uskov seconded and the motion carried unanimously.

Jeremy Edge then presented the Treasurer's Report. He went over the receipts and expenditures for the month. Hearing no comments or corrections, Dmitry Uskov made a motion to approve the financial report and expenditures as presented. Lewatis McNeal seconded and the motion carried unanimously.

The Budget Proposal for fiscal year 2015/2016 was then presented by Jeremy Edge and Jim Blanton. They went over in detail all changes from the previous fiscal year budget and discussed in detail the capital projects. After discussion, Lewatis McNeal made a motion to approve the proposed 2015/2016 budget as presented. Dmitry Uskov seconded and the motion carried unanimously.

Jim Blanton was then asked to present the Director's Report. Mr. Blanton went over the Statistical Reports and discussed any category with significant changes. Mr. Blanton reported on programs that have been held in May and upcoming events. Mr. Blanton commented that the Children's Department programs have been very well attended. The Annual Teen Art program was successful.

Jeremy Edge then called for Old Business. Jim Blanton reported the pre-bid construction meeting was held on May 20, 2015, and the construction bid opening day is June 9, 2015. Jeremy Edge then introduced Chip Sutherland from Hilliard Lyons to the Board. Mr. Sutherland discussed with the Board the finance plan so far and the timing side of the construction loan process. Mr. Edge commented that Mr. Sutherland will be attending the Board meeting on June 17, which is when the Board is expected to vote on the construction bids.

Jeremy Edge called for Public Comment. George Wathen, County Commissioner, spoke to the Board along with County Commissioner Charlie Castlen. Commissioner Castlen indicated that he spoke to the Board on behalf of himself and Judge Executive Al Mattingly, who could not attend. Both voiced concerns about the expense of the expansion project and suggested alternatives. Lewatis McNeal and Jim Blanton responded to the concerns, and explained the need for the expansion. Jeremy Edge also addressed the financial concerns of the Commissioners, and thanked Mr. Wathen and Mr. Castlen for their comments.

Nikole Wolfe updated the Board about the newsletter from the Kentucky Department for Libraries and Archives.

Jeremy Edge then continued with Old Business, Strategic Planning Report – Approval of Strategic Plan. After Board discussion, Dmitry Uskov made a motion to approve the Strategic Plan. Lewatis McNeal seconded and the motion carried unanimously.

Next on the Agenda, Compensation Study – Job Description Review. Jim Blanton led discussion on the review with the Board. After discussion, Lewatis McNeal made a motion to approve the revised employee job descriptions recommended in the Compensation Study report. Dmitry Uskov seconded and the motion carried unanimously.

Next on the Agenda, Update HB 348 – Financial Disclosure Forms. Mr. Blanton commented he would talk to Charlie Castlen in regard to the form and update the Board on new information.

Jeremy Edge then called for New Business. Jim Blanton discussed with the Board the current employee vacation accrual. There are currently two vacation accrual schedules, one for Professional Staff and one for Non-Professional Staff. Mr. Blanton recommended going to one vacation accrual schedule for all staff. He recommended the Library adopt the Professional Staff vacation accruals for all staff. After Board discussion, Lewatis McNeal made a motion to accept the proposed change to the Employee Vacation Accrual. Dmitry Uskov seconded and the motion carried unanimously.

Next on the Agenda, Independence Bank Proposal. Debbie Young discussed with the Board the new proposal with Independence Bank. Jeremy Edge and Jim Blanton will follow up with Independence Bank and report findings to the Board.

Having no further business to come before the Board, the meeting was adjourned at 7:22 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be Wednesday June 17, 2015 at 5:00 p.m. in the Library Board Room.

