

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE  
DAVISS COUNTY PUBLIC LIBRARY DISTRICT

MARCH 20, 2013

Members Present: Polly Reynolds, President  
Jeremy Edge, Treasurer  
Jonathan Carroll, Secretary  
Greg Black

Members Absent: Vicki Tinsley

Others Present: James Blanton, Director  
Debbie Young, Accounts Manager  
Sally Brooks, Adm. Asst./Bookkeeper

The meeting was called to order at 5:00 p.m. by the President, Polly Reynolds.

The first order of business was the approval of the minutes of the February meeting. Hearing no comments or corrections, Jonathan Carroll made a motion to approve the minutes as presented. Jeremy Edge seconded and the motion carried unanimously.

Jeremy Edge then presented the Treasurer's Report. He went over the receipts and expenditures and answered questions. Hearing no further comments or corrections, Greg Black made a motion to approve the financial report and expenditures as presented. Jonathan Carroll seconded and the motion carried unanimously.

James Blanton presented the Director's Report. He went over the Statistical Report and noted that Circulation is down. Programs and attendance are down due to the fact that the Winter Reading numbers were posted to the February report last year but will be on the March report this year. Children's programs and attendance are up because there have been more programs this year.

Mr. Blanton informed the Board that the KDLA has recommended new language for the Trustees Oath of Office. After discussion, Jonathan Carroll made a motion to accept the change as recommended. Greg Black seconded and the motion carried unanimously.

Mr. Blanton went over the Daviess County Public Library Foundation Articles of Incorporation. This was to clarify the purpose of the Foundation. He also talked about some extra grounds maintenance that needs to be done and recommended that a Request for Proposal be sent out since the contract with our current lawn care company has expired and it has been more than three years since the last proposal was done. The Board agreed that an RFP needs to be sent out.

Polly Reynolds called for Old Business. Mr. Blanton talked about the parking lot expansion and presented a draft of the Request for Proposal for sealed bids. After approval from an attorney the RFP will be sent out.

Polly Reynolds then called for New Business. She reported that she will be speaking to the staff about the duties of the Board of Trustees at their March 27 staff meeting.

There were no members of the public present.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:55 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be held on Wednesday, April 17, 2013 at 5:00 p.m. in the Library Board Room.

*Jonathan E. Carver*