

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
DAVISS COUNTY PUBLIC LIBRARY DISTRICT

October 21, 2015

Members Present: Polly Reynolds, President
Jeremy Edge, Treasurer
Beena Vora
Michelle Drake

Members Absent: Lewatis McNeal, Secretary

Others Present: Leslie McCarty, Interim Director
Debbie Young, Accounts Manager
Charlie Castlen, Fiscal Court Liaison
Nikole Wolfe, Regional Librarian
Neal Guess, Codell Construction Management
Don Wilkins, Reporter – Messenger Inquirer
Ginger Hatley, Admin. Clerk

The meeting was called to order by President, Polly Reynolds at 5:04 p.m.

The first order of business was the approval of the minutes of the September meeting. Hearing no comments or corrections, Polly Reynolds made a motion to approve the minutes as presented. Jeremy Edge seconded and the motion carried unanimously.

Jeremy Edge then presented the Treasurer's Report. He went over the receipts and expenditures for the month. Hearing no comments or corrections, Polly Reynolds made a motion to approve the financial report and expenditures as presented. Michelle Drake seconded and the motion carried unanimously.

Polly Reynolds called for Old Business, Library Expansion Project Update. Neal Guess updated the Board on the building expansion project. He stated that the original bids had come in over budget, so according to legal procedures, he went back to the lowest bidders to get bids to lower the project price (value engineering). Mr. Guess presented the Board a spreadsheet showing the bid packages, bidders, original prices as well as the items that could be reduced. The original project price was \$3,727,878 and after value engineering the price was reduced to \$3,266,308. Mr. Guess noted that he had asked the bidders for a 60 day extension to hold their prices until sometime in November. The Board discussed the project, spreadsheet and deadlines. Ms. Reynolds noted that she would not feel comfortable moving the project forward until a new full time Library Director was hired and that was expected to be sometime in January, 2016. Mr. Guess will keep the Board informed on when the current project

extension will expire and ask the bidders for another extension. There will be further updates on the building expansion project at the November board meeting.

Next on the agenda, Library Director Search Committee Update. Polly Reynolds stated that Bradbury Associates are still receiving and gathering resumes for the Library Director position. The deadline to apply for the Library Director job is November 8, 2015.

Leslie McCarty was then asked to present the Director's Report. Mrs. McCarty went over the Statistical Report and discussed any category with significant changes. Mrs. McCarty reported on programs being held in October and upcoming events. Mrs. McCarty stated the programs have been very successful with a very good amount of participants. The Library has donated the large letters from the children's area to the Museum. She reported that the Science Museum passes that the Library purchased for patrons have been checking out and have holds on them. On Monday, October 26, 2015 the Friends of the Library are hosting the Legislative Meet and Greet at 5:30 p.m. at the Library. Ms. McCarty also discussed with the Board that the Kentucky Room is collecting names for Veterans Day in celebrating 50 years since the Vietnam War. Ms. McCarty stated the full time videographer position has been filled and the Children's Librarian position is still being reviewed and evaluated. Ms. McCarty also noted that long time employee Jarrod McCarty will be leaving the Library on November 30, 2015.

Polly Reynolds called for New Business. Leslie McCarty requested the Library be closed for Staff Day on February 15, 2016. After discussion, Michelle Drake made a motion to close the Library on February 15, 2016 for Staff Day. Beena Vora seconded and the motion carried unanimously.

Polly Reynolds then called for Public Comment. Nikole Wolfe reported Mr. Wayne Onkst is retiring as State Librarian and Commissioner at KDLA. Ms. Wolfe also noted the Kentucky Public Library Standards is now open for submissions until December 30, 2015.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 6:25 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be Wednesday November 18, 2015 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script, appearing to read "Polly Reynolds". The signature is written in dark ink on a white background.