

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MONTHLY MEETING

July 19, 2017

Members Present: Polly Reynolds, President  
Lewatis McNeal, Secretary  
Beena Vora  
Michelle Drake

Members Absent: Rodney Ellis, Treasurer

Others Present: Erin Waller, Director  
Debbie Young, Accounts Manager  
Charlie Castlen, Fiscal Court Liaison  
Austin Ramsey, Reporter – Messenger Inquirer

The meeting was called to order by Board President Polly Reynolds at 5:04 p.m.

Polly Reynolds called for the approval of the minutes of the June meeting. Hearing no comments or corrections, Michelle Drake made a motion to approve the minutes as presented. Lewatis McNeal seconded and the motion carried unanimously.

In the absence of Rodney Ellis, Debbie Young presented the Treasurer's Report. She went over the June, 2017 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Polly Reynolds made a motion to approve the financial report and expenditures as presented. Lewatis McNeal seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in July and upcoming events. Mrs. Waller reported that the Summer Reading programs are going good and keeping everyone busy. Mrs. Waller said the AmeriCorps application had been filled out and sent in along with two job descriptions. She is hoping to hear something about potential volunteers in the next few weeks. The volunteer would start on September 1. Mrs. Waller said that the partnership with Owensboro Public Schools is rolling forward and on Owensboro High School's registration day which is August 4, the Library will be in attendance to answer questions about the integration of the student ID card with the Library card.

Polly Reynolds called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported that she had a meeting with John Hagan Codell and the RBS architects and that the revised plans are done and being sent to the printers. The plan is to advertise the project for bidding and to have the bid opening on August 29. There will need to be a Special Board Meeting to discuss the

bids. Polly Reynolds made a motion to have a Special Board Meeting on Wednesday, September 6 to discuss the results of bid opening. Michelle Drake seconded and the motion carried unanimously.

Polly Reynolds called for New Business with the first item being Discussion of New Board Members. Lewatis McNeal announced that he would be resigning from the Board effective July 31 because he has taken a position with Northern Kentucky University and would be moving from Owensboro. All members of the Board congratulated Mr. McNeal on his new job and thanked him for his service on the Board. Erin Waller noted that this would be an open seat on the Board and also that Polly Reynolds' term will end in September and since this was her second term, her seat would also be open. Mrs. Waller discussed with the Board some recommendations that she had received for the open seats. Mrs. Waller is going to get together a questionnaire that can be sent to the potential candidates and will send that out to the Board along with a list of the possible candidates. The Board will need to select four candidates at the next board meeting to send to KDLA to fill the two open board seats.

Polly Reynolds called for Public Comment. Charlie Castlen wished Lewatis McNeal well in the future and thanked him for his service on the Board.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:34 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be Wednesday, August 16, 2017 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script that reads "Polly Reynolds". The signature is written in dark ink and is positioned in the lower-left quadrant of the page.