

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

June 21, 2017

Members Present: Polly Reynolds, President
Rodney Ellis, Treasurer
Lewatis McNeal, Secretary

Members Absent: Beena Vora
Michelle Drake

Others Present: Erin Waller, Director
Debbie Young, Accounts Manager
Charlie Castlen, Fiscal Court Liaison
Nikole Wolfe, Regional Librarian
Austin Ramsey, Reporter – Messenger Inquirer

The meeting was called to order by Board President Polly Reynolds at 5:08 p.m.

Polly Reynolds called for the approval of the minutes of the May meeting. Hearing no comments or corrections, Lewatis McNeal made a motion to approve the minutes as presented. Rodney Ellis seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the May, 2017 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Polly Reynolds made a motion to approve the financial report and expenditures as presented. Lewatis McNeal seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in June and upcoming events. Mrs. Waller reported that the Summer Reading programs are in full swing and the events are going good. This year the Library is using EventBrite for event ticketing and that is working well. For the Summer Reading programs, there are 1,300 children signed up and 161 teens which are record numbers. For the 1,000 Books Before Kindergarten program, there are 423 children signed up. Lewatis McNeal asked if anonymous address data could be gathered from these programs to do GIS Mapping which would show the location groupings of where the children are located so we could tell where additional Library services are needed in the city and county. Mrs. Waller said she would check on this and report back. Mrs. Waller reported that the Library's Facebook account is doing great and we are doing some give-a-ways that were donated by local businesses that is drawing a lot of new users. She also let the Board know that we currently have three billboards as well as yard signs around the city that look great and are promoting Summer Reading.

Polly Reynolds called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported there she had spoken with John Hagan Codell and everything is on track for the bidding of the revised project in August. Mr. Codell plans to attend the July Board Meeting to report to the Board on the project.

Polly Reynolds called for New Business with the first item being Staff Day. Erin Waller discussed with the Board that she would like to request that the Library be closed to the public on Wednesday, August 23 for the Annual Staff Day. Mrs. Waller said this would be a day for teamwork building and education for the employees. After discussion, Polly Reynolds made a motion that the Library be closed on Wednesday, August 23 for Staff Day. Lewatis McNeal seconded and the motion carried unanimously.

Polly Reynolds called for Public Comment. Nikole Wolfe reported that Lt. Gov. Hampton announced a new literacy initiative, Bluegrass Book Buddies (KYB3). Ms. Wolfe noted there is more information about the program on YouTube and that she would be getting the Library some posters and bookmarks for this event. Ms. Wolfe reported that KDLA has released the 2015/2016 Statistical Reports on the website which is a compilation of the Annual Reports. She also noted that the 2017 Annual Report site will be open on July 1 with the Annual Report being due on August 27.

Charlie Castlen asked if the excess yard signs would be made available to the public to spread the word about Summer Reading and Mrs. Waller responded that they would be placed at the Library's Front Desk for anyone who would like to put a sign in their yard.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:32 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be Wednesday, July 19, 2017 at 5:00 p.m. in the Library Board Room.

A handwritten signature in dark ink, appearing to read "Polly Reynolds". The signature is written in a cursive style with large, flowing letters.