

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

August 16, 2017

Members Present: Polly Reynolds, President
Rodney Ellis, Treasurer
Beena Vora
Michelle Drake

Others Present: Erin Waller, Director
Debbie Young, Accounts Manager
Charlie Castlen, Fiscal Court Liaison
Nikole Wolfe, Regional Librarian
Jim Mayse, Reporter – Messenger Inquirer

The meeting was called to order by Board President Polly Reynolds at 4:59 p.m.

Polly Reynolds called for the approval of the minutes of the July meeting. Hearing no comments or corrections, Michelle Drake made a motion to approve the minutes as presented. Polly Reynolds seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the July, 2017 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Polly Reynolds made a motion to approve the financial report and expenditures as presented. Michelle Drake seconded and the motion carried unanimously.

Rodney Ellis went over the options for the Fiscal Year 2017/2018 Tax Rate. He led a discussion and answered questions. Rodney Ellis made a motion that the Library accepts the compensating rate which is Real Property Tax rate at 6.4 cents per \$100 (no change) and 8.04 cents per \$100 for Tangible Personal Property (a decrease of 0.35). The Auto Tax would stay at the current rate of 4.0 cents per \$100. Polly Reynolds seconded and the motion carried unanimously. Erin Waller also noted that she, along with Rodney Ellis, would be attending the Daviess County Fiscal Court meeting on September 7, to present the Tax Rate for the Fiscal Year 2017/2018.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in August and upcoming events. Mrs. Waller reported that Summer Reading was over and it was very successful with over 2,300 patrons registered and over 18,000 books logged. Mrs. Waller noted that Staff Day is August 23 and the Library would be closed that day for team building and creative development programs. She updated the Board that she had the AmeriCorps volunteer interviews and had selected the candidate that starts on September 6. She will work 35 hours a week on homebound

deliveries as well as the Public Services desk. Mrs. Waller reported that the partnership with Owensboro Public Schools was on track to finalize the student information to get the combined student ID's/Library cards set up. Mrs. Waller said the Fiscal Year 2016/2017 Audit was completed and the report was being finalized. The report will be presented to the Board in September. Mrs. Waller reminded the Board that there will be a Special Called Board Meeting on Wednesday, September 6 to review the bids received on the remodel and parking lot expansion project.

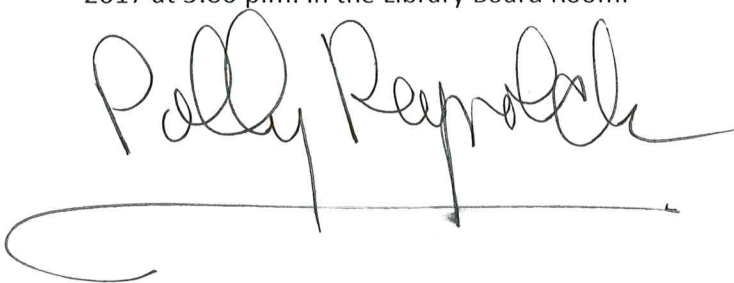
Polly Reynolds called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported the bid opening is scheduled for August 29 at 2:00 pm at the Library. There will be a Special Board Meeting on Wednesday, September 6 to discuss the bids.

Polly Reynolds called for Old Business of Nominations of New Board Members. Erin Waller presented the Board with five names that had been contacted and expressed interest in being on the Board. There are two open Board Member seats – Polly Reynolds since her second term is expiring and Lewatis McNeal who resigned at the end of August. Mr. McNeal's seat was expiring in September also. The Board members had contacted the interested individuals and each was discussed. After discussion, Polly Reynolds made a motion that the following names will be submitted to KDLA to fill the open seats: Andrea Borregard and Scott Taylor for Mrs. Reynolds' vacancy and James Kuhlman and Rachel Bessing for Mr. McNeal's vacancy. Rodney Ellis seconded the motion and the motion passed unanimously. The names will be submitted electronically to KDLA who will approve and then forward to Judge Executive Al Mattingly at the Daviess County Fiscal Court to choose one individual to fill each seat.

Polly Reynolds called for Public Comment. Nikole Wolfe announced that on September 1 she would be taking a new position with KDLA and would no longer be the Regional Librarian. Mrs. Wolfe said she had enjoyed her time working with the Board. She reported that the Annual Report was due on August 27 and noted that the Library had completed and filed their report. She also noted that the Kentucky Virtual Library had received grant money that allowed each Library to receive a \$1,000 discount on their annual renewal invoice. She also noted that it was still an ongoing search to get the courier service going again. Charlie Castlen reported that he was unsure if he would be able to attend the September meeting so he wished Polly Reynolds well in the future and thanked her for her service on the Board.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:46 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be a Special Meeting on Wednesday, September 6, 2017 at 5:00 pm followed by the regular monthly meeting on Wednesday, September 20, 2017 at 5:00 p.m. in the Library Board Room.

A handwritten signature in black ink that reads "Polly Reynolds". The signature is written in a cursive style and is positioned above a long, horizontal, slightly wavy line that spans across the width of the signature.