

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MONTHLY MEETING

October 18, 2017

Members Present: Michelle Drake  
Beena Vora  
Jim Kuhlman  
Susan Gesser

Members Absent: Rodney Ellis

Others Present: Erin Waller, Director  
Debbie Young, Accounts Manager  
Charlie Castlen, Fiscal Court Liaison  
Jacob Dick, Reporter – Messenger-Inquirer

The meeting was called to order by Michelle Drake at 5:01 p.m. Since there were no Board Officers present at the meeting, Michelle Drake made a motion that she be elected as Chairman Pro-Tem to preside over the meeting. Susan Gesser seconded and the motion carried unanimously.

The Board welcomed two new board members and Jim Kuhlman and Susan Gesser introduced themselves and told the Board a little about themselves.

Michelle Drake called for the approval of the minutes of the September meeting. Hearing no comments or corrections, Jim Kuhlman made a motion to approve the minutes as presented. Susan Gesser seconded and the motion carried unanimously.

In the absence of Rodney Ellis, Debbie Young presented the Treasurer's Report. She went over the September, 2017 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Beena Vora seconded and the motion carried unanimously.

The Board decided to amend the Agenda to move Old Business and New Business in front of the Director's Report.

Michelle Drake called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported that she had heard from John Hagan Codell and he said they were in the process of ordering materials for the project and then a date would be set to begin the project.

The next item on the agenda was Second Reading – E-Card Policy. Erin Waller reviewed the policy with the Board and asked if the new board members needed more time to review. Both Mr. Kuhlman and Mrs. Gesser said they understood the policy. Beena Vora made a motion to approve the E-Card Policy as presented. Susan Gesser seconded and the motion carried unanimously.

Michelle Drake called for New Business with the first item being Election of Officers for Fiscal Year 2017/2018. The Board discussed who would be interested in being a Board Officer, along with the duties for each office. Susan Gesser nominated Michelle Drake as Board President. Jim Kuhlman seconded and the motion carried unanimously. Michelle Drake nominated Rodney Ellis as Board Treasurer. Jim Kuhlman seconded and the motion carried unanimously. Susan Gesser nominated Jim Kuhlman as Board Secretary. Michelle Drake seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in October and upcoming events. Mrs. Waller reported that the Library was working on additional items for the Non-Traditional Collection. The Library currently has musical instruments, seed packets and passes to the Owensboro Science Museum that are available for patrons to check out. Mrs. Waller said the Library is working on getting gym passes that can be checked out. The Owensboro YMCA has agreed to the program. The Library would purchase the passes and have them available for a limited amount of visits for patrons. The Library is also working on mobile hotspots for check out. Mrs. Waller reported that Fall Break was very busy at the Library with lots of activities. There were approximately 1,600 people attending the Fall Break programs. Mrs. Waller let the Board know about Verbatim, the Library's first journal of creative writing. The Library is currently accepting submissions to be included in the journal.

Michelle Drake called for Public Comment. Charlie Castlen thanked Mr. Kuhlman and Mrs. Gesser for agreeing to be on the Board. He also thanked and congratulated Michelle Drake for becoming the Board President.

Michelle Drake called Closed Session for deliberations on the future acquisition or sale of real property. Susan Gesser made a motion to go into Closed Session. Jim Kuhlman seconded and the motion carried unanimously. Jim Kuhlman made a motion end Closed Session to go back into Open Session. Susan Gesser seconded and the motion carried unanimously. Michelle Drake stated no action was taken in Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:38 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, November 15, 2017 at 5:00 p.m. in the Library Board Room.

A handwritten signature in black ink that reads "Michelle Drake". The signature is written in a cursive style with a large, flowing "M" and "D".