

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

November 15, 2017

Members Present: Michelle Drake
Rodney Ellis
Beena Vora
Jim Kuhlman
Susan Gesser

Others Present: Erin Waller, Director
Debbie Young, Accounts Manager
Charlie Castlen, Fiscal Court Liaison
Jacob Dick, Reporter – Messenger-Inquirer

The meeting was called to order by President Michelle Drake at 5:00 p.m.

Michelle Drake called for the approval of the minutes of the October meeting. Hearing no comments or corrections, Susan Gesser made a motion to approve the minutes as presented. Jim Kuhlman seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the October, 2017 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Jim Kuhlman seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in November and upcoming events. Mrs. Waller reported that there is an author event with Richard Paul Evans this Saturday at 6:00 pm at Towne Square Mall. Mr. Evans is a popular author so a good turnout is expected. Also, the Friends of the Library Stocking Stuffer Book Sale is being held on Saturday from 9:00 am to 1:00 pm. On Wednesday, November 15 in partnership with the Church of Jesus Christ of Latter Day Saints, the Kentucky Room will host a One-on-One Genealogy Workshop. Mrs. Waller discussed with the Board the recent information about the reform of the Kentucky Retirement System. She indicated there could possibly be an employer match increase which would impact the Library Budget for the next fiscal year. Mrs. Waller informed the Board that Irene Hatcher, a long time employee, would be retiring at the end of November. Mrs. Waller reported that she is beginning a staff restructure project that would align with some of the items on the Strategic Plan. She has planned a work day with the Library managers for December 12 to start discussing some of the possible ideas and changes.

Michelle Drake called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported that she had heard from John Hagan Codell and he said they were waiting for contracts to be returned and working on getting materials for the project and then a date would be set to begin the project. It is not anticipated for the project to start before the end of the year.

Michelle Drake reminded the Board that the December Board Meeting had been moved from Wednesday, December 20 to Wednesday, December 13.

There was no New Business.

There was no Public Comment.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:12 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, December 13, 2017 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script that reads "Michelle Drake".