

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MONTHLY MEETING

August 22, 2018

Members Present: Michelle Drake  
Rodney Ellis  
Beena Vora  
Jim Kuhlman  
Susan Gesser

Others Present: Erin Waller, Director  
Debbie Young, Business Manager  
Jacob Dick, Reporter - Messenger-Inquirer  
Charlie Castlen, Fiscal Court Liaison

The meeting was called to order by President Michelle Drake at 5:02 p.m.

Michelle Drake called for the approval of the minutes of the July meeting. Mrs. Drake noted on Page 1, Paragraph 4, it should read "August board meeting" rather than "July board meeting". Jim Kuhlman made a motion to approve the minutes with the noted correction. Rodney Ellis seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the July, 2018 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Michelle Drake made a motion to approve the financial report and expenditures as presented. Beena Vora seconded and the motion carried unanimously.

Rodney Ellis went over the options for the Fiscal Year 2018/2019 Tax Rate. He led a discussion and answered questions. Mr. Ellis proposed that the Library keep the same rate as the prior year as it was adequate to meet the approved budget. Jim Kuhlman made a motion to keep the 2018/2019 tax rates at the same rates as the prior year, which is 6.4 cents per \$100 for Real Property, 8.04 cents per \$100 for Tangible Personal Property and 4.0 cents per \$100 for Auto Tax. Beena Vora seconded and the motion carried unanimously. Erin Waller noted that she, along with Rodney Ellis, would be attending the Daviess County Fiscal Court Meeting on September 6 to present the Tax Rate for the Fiscal Year 2018/2019.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in August and upcoming events. Mrs. Waller reported that programming numbers are up and there is good feedback on the 2<sup>nd</sup> floor programming areas. Mrs. Waller reported that the 2<sup>nd</sup> floor construction project is almost complete and things are getting back to normal. The Grand Opening for the new

Children's area has been rescheduled to October and more information will be provided to the Board about the event. Mrs. Waller reported that the staff is working with Owensboro High School, Daviess County High School and Apollo High School to get students the new teen cards. Mrs. Waller informed the Board that the Non-Traditional Collection has been very popular and the Library has purchased additional Hot Spots to meet the public demand. The Library has added three telescopes to the collection and they have been checked out and have holds for future check outs.

Michelle Drake called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported that the bills for the expansion project are rolling in. We have received some of the furnishings but there are delivery delays on the remaining furnishings. Danco Construction has completed their work with the exception of some detail and trim work.

There was no New Business.

Michelle Drake called for Public Comment. Charlie Castlen inquired about the status of the Board Member nominations and Erin Waller stated that the Library was told that the appointments would be made at the September Daviess County Fiscal Court meeting.

Michelle Drake called for Closed Session for deliberations on the future acquisition or sale of real property. Michelle Drake made a motion to go into Closed Session. Susan Gesser seconded and the motion carried unanimously. Susan Gesser made a motion to end the Closed Session and go back into Open Session. Rodney Ellis seconded and the motion carried unanimously. Michelle Drake stated that no action was taken in Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:48 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, September 19, 2018 at 5:00 p.m. in the Library Board Room.

