

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MONTHLY MEETING

October 24, 2018

Members Present: Rodney Ellis  
Beena Vora  
Jim Kuhlman  
Susan Gesser

Members Absent: Michelle Drake

Others Present: Erin Waller, Director  
Debbie Young, Business Manager  
Jacob Dick, Reporter - Messenger-Inquirer  
Charlie Castlen, Fiscal Court Liaison

The meeting was called to order by Secretary Jim Kuhlman at 5:02 p.m.

Jim Kuhlman called for the approval of the minutes of the September meeting. Hearing no comments or corrections, Rodney Ellis made a motion to approve the minutes as presented. Beena Vora seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the September, 2018 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Jim Kuhlman made a motion to approve the financial report and expenditures as presented. Beena Vora seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in October and upcoming events. Mrs. Waller discussed the following:

- The Grand Opening for the Second Floor is on Saturday, October 27 from 11 am to 2 pm.
- The fieldwork for the Annual Financial Audit was completed last week and the financial report is expected to be presented at the November board meeting.
- Mrs. Waller will be attending the Regional Library Director Retreat on November 8 and 9. The meeting is being held in Owensboro with some of the meetings being held at the Library.
- The Library will be hosting a Beekeeping Series on November 1, 8 and 15 at 6:00 pm.
- The Library will have its Annual Flu Vaccine Clinic on Tuesday, October 30 for Library employees and their family members. Mrs. Waller let the Board members know that if they needed a flu vaccine they are welcome to come to the Library on Tuesday from 8 am to 10 am or 1 pm to 3 pm.

- At the quarterly Foundation Board meeting on October 16, the Foundation approved the Library's request for a \$10,000 contribution to be used for acoustic solutions and decorative wall murals for the children's and teen areas.

Jim Kuhlman called for Old Business with the first item being the Library Expansion Project Update. Erin Waller reported that there are still a few pieces of furnishing that should be arriving this week. And there are still a few outstanding invoices to be paid on the project.

Jim Kuhlman called for New Business. Mrs. Waller discussed the proposed changes to the Circulation and Internet Policies. The changes are mainly administrative changes that will make setting up patrons easier. The Board reviewed the policies and will do a final reading and approval at the November Board Meeting.

Erin Waller informed the Board that she would be unable to attend the January Board Meeting scheduled for Wednesday, January 16, 2019. The Board discussed possible dates for a meeting change. Susan Gesser made a motion to move the January meeting to Wednesday, January 23, 2019. Beena Vora seconded and the motion carried unanimously.

There was no Public Comment.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 5:30 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Thursday, November 15, 2018 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script that reads "Michelle Drake". The signature is written in dark ink and is positioned at the bottom left of the page.