

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MONTHLY MEETING

February 20, 2019

Members Present: Michelle Drake  
Rodney Ellis  
Beena Vora  
Jim Kuhlman  
Susan Gesser

Others Present: Erin Waller, Director  
Debbie Young, Business Manager  
Austin Ramsey, Reporter - Messenger-Inquirer  
Shannon Sandefur, DCPL  
Christine Gish, DCPL  
Pamela Clark, DCPL

The meeting was called to order by President Michelle Drake at 5:01 p.m.

Erin Waller introduced Shannon Sandefur, Christine Gish, and Pamela Clark to the Board. They made a presentation to the Board on the Library's Outreach programs. The Board asked questions about the various programs. The Board thanked them for the excellent presentation and Mrs. Sandefur, Mrs. Gish and Mrs. Clark left the meeting.

Michelle Drake called for the approval of the minutes of the January meeting. Hearing no comments or corrections, Susan Gesser made a motion to approve the minutes as presented. Jim Kuhlman seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the January, 2019 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Beena Vora seconded and the motion carried unanimously.

Mr. Ellis presented the Fiscal Year 2018/2019 Budget Amendment. Mr. Ellis went over the proposed budget changes. Mrs. Waller added that while there were no changes to salaries or benefits on the budget amendment, there would be one staffing change to move a part time custodian to full time. This is needed to keep up with additional custodial needs at the Library. After discussion, Jim Kuhlman made a motion to accept the Budget Amendment as presented. Susan Gesser seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in February and upcoming events. Mrs. Waller discussed the following:

- The Library's Facebook page has been posting a series "Familiar Faces" which highlights people in the community along with some of their favorite books, movies or music. This has been very popular on Facebook.
- Senate Bill 25 passed in the Senate and will go to the House for a vote. This bill addresses how Special Purpose Governmental Entities (SPGE) will get approval for their tax rates. Mrs. Waller will keep the board updated on this bill.

Michelle Drake called for Old Business – First Reading: (10) Essential Board Policies. Susan Gesser and Jim Kuhlman discussed each policy as well as any proposed changes. There were a few additional changes proposed and they will be updated and presented next month for the Second Reading.

Michelle Drake called for New Business – First Reading: Educational Assistance Policy. Erin Waller discussed the changes and updates to this policy with the Board. After discussion, Mrs. Waller will make some additional changes and will present next month for the Second Reading.

There was no Public Comment.

There was no Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 6:34 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, March 20, 2019 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script that reads "Michelle Drake". The ink is dark and the signature is fluid and legible.