

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

April 17, 2019

Members Present: Michelle Drake
Rodney Ellis
Jim Kuhlman

Members Absent: Beena Vora
Susan Gesser

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Jacob Mulliken, Reporter - Messenger-Inquirer
Charlie Castlen, Fiscal Court Liaison
Dr. Robert Kirk, Guest

The meeting was called to order by President Michelle Drake at 5:00 p.m.

Michelle Drake called for the approval of the minutes of the March meeting. Hearing no comments or corrections, Jim Kuhlman made a motion to approve the minutes as presented. Rodney Ellis seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the March, 2019 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Jim Kuhlman made a motion to approve the financial report and expenditures as presented. Michelle Drake seconded and the motion carried unanimously.

Erin Waller was asked to present the Director's Report. Mrs. Waller reported on programs being held in April and upcoming events. Mrs. Waller discussed the following:

- The Library has been awarded a \$20,000 grant from the Public Life Foundation which focuses on early childhood literacy. Library staff will be trained and the Library will become a Family Place Library, which will be the first such Library in Kentucky. The Family Place Libraries teach families how to engage with children and get them ready for kindergarten. The training for staff will take place in October and November.
- Everyone is working on the fiscal year 2019/2020 Budget which will be presented to the Board next month.
- The Library is working on a local music archive which can be accessed through Bibiloboard on the Library's website/app.
- The Library now has Acorn TV which has access to BBC and British programs.
- The Teen Art Exhibit will be held on April 23 at 6 pm.

- There will be several programs related to Josiah Henson, the man who inspired Harriet Beecher Stowe to write Uncle Tom's Cabin and who had a link to Daviess County. Author and filmmaker, Jared Brock will be here on May 13 for a screening of Redeeming Uncle Tom: The Josiah Henson Story and will sign copies of his book after the event. The event will be held at Owensboro Community & Technical College. Also on May 8, the Library will host a program about Josiah Henson, which will lead up to the documentary.

Michelle Drake called for Old Business – Third Reading: Educational Assistance Policy. Erin Waller discussed the changes she had made to the policy since the second reading. The Board discussed the policy and Mrs. Drake stated that since two board members were absent, it will be presented at the next Board Meeting to get additional input and/or approval.

Michelle Drake called for New Business – Fine Amnesty Week Request. Erin Waller discussed with the Board that the Library would like to have a Fine Amnesty Week and that for every item donated to the Owensboro Animal Shelter, the Library would remove \$1 of overdue fines. There is not a final date yet but it would be sometime in June. After Board discussion, Jim Kuhlman made a motion to approve the Fine Amnesty Week Request in June. Rodney Ellis seconded and the motion carried unanimously.

The next item was New Business – Staff Day Request. Erin Waller requested that the Library be closed one Wednesday in August to hold Staff Day. The date is not finalized because she is still working to get a guest speaker. After Board discussion, Jim Kuhlman made a motion to approve the Library be closed one Wednesday in August for Staff Day. Rodney Ellis seconded and the motion carried unanimously.

Michelle Drake called for Public Comment. Dr. Robert Kirk introduced himself and stated that he would like to request copies of the Library's Budget and Financials. Mrs. Waller said he should complete an Open Records Request for those documents. Mrs. Young let Dr. Kirk know if he would provide an email address, she would send him the Open Records Request Form. Dr. Kirk indicated his reason for attending the meeting was to find out how the Library made the decision to remove books from the collection. He stated that there were several books that he thought had lasting value and had been removed from the collection. Mrs. Waller indicated that there was an extensive procedure in place to determine when books would be removed from the collection. She also stated that with such a large volume of books available, books that were not circulating needed to be removed from the collection to make room for new books. Mrs. Waller told Dr. Kirk if there were books he was interested in and they were not in our collection, we could get them via the Interlibrary Loan system or he could complete a Suggestion for Purchase Form and we would review to see if the book would be purchased. Dr. Kirk asked if the Library would be interested in a donation to get a storage facility where certain books of interest could be stored offsite. Both Erin Waller and Jim Kuhlman stated that this would not work as there would be extensive costs for both a climate controlled facility as well as extra staff needed to work on this. Mrs. Drake thanked Dr. Kirk for his comments and attendance at the meeting.

Charlie Castlen stated the he would like to suggest that the Library allow public comment before a final vote on Agenda items. He said that the Daviess County Fiscal Court does this and limits comments to

one minute. Then during the Public Comment at the end of the meeting, the Agenda items cannot be discussed again.

Michelle Drake called for Closed Session for deliberations on the future acquisition or sale of real property. Jim Kuhlman made a motion to go into Closed Session. Rodney Ellis seconded and the motion carried unanimously. Rodney Ellis made a motion to end the Closed Session and go back into Open Session. Jim Kuhlman seconded and the motion carried unanimously. Michelle Drake stated that no action was taken in Closed Session.

Having no further business to come before the Board, the meeting was adjourned at 6:10 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, May 15, 2019 at 5:00 p.m. in the Library Board Room.

A handwritten signature in cursive script, reading "Michelle Drake". The signature is written in dark ink and is positioned to the right of the main text block.