

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

August 21, 2019

Members Present: Michelle Drake
Rodney Ellis
Jim Kuhlman
Beena Vora
Susan Gesser

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Brian Lashbrook, DCPL
Savannah Warren, DCPL
Ryan Tooley, DCPL
Charlie Castlen, Fiscal Court Liaison

The meeting was called to order by President Michelle Drake at 5:00 p.m.

Erin Waller introduced Savannah Warren and Ryan Tooley to the Board. They made a presentation to the Board on the Library's Kentucky Room. The Board asked questions about the Kentucky Room and thanked them for the excellent presentation. Ms. Warren and Mr. Tooley then left the meeting.

Michelle Drake called for the approval of the minutes of the July meeting. Hearing no comments or corrections, Susan Gesser made a motion to approve the July minutes as presented. Rodney Ellis seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the July, 2019 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Beena Vora seconded and the motion carried unanimously.

Rodney Ellis went over the options for the Fiscal Year 2019/2020 Tax Rate. He led a discussion and answered questions. Mr. Ellis proposed that the Library take the compensating rate (even though it was lower than prior year rates) as it was adequate to meet the approved budget. Jim Kuhlman made a motion to accept the 2019/2020 compensating rates, which is 6.3 cents per \$100 for Real Property, 7.57 cents per \$100 for Tangible Personal Property, Aircraft, Watercraft and Inventory and 4.0 cents per \$100 for Auto Tax. Michelle Drake seconded and the motion carried unanimously. Erin Waller noted that she, along with Rodney Ellis, would be attending the Daviess County Fiscal Court meeting on September 5 to present the approved Tax Rates for the Fiscal Year 2019/2020.

Erin Waller was asked to present the Director's Report. Mrs. Waller introduced Brian Lashbrook to the Board and Mr. Lashbrook provided the Board with an update on the Malware issues. Mr. Lashbrook indicated the virus was isolated and every computer was wiped out and updated to Windows 10 and programs reinstalled. It has been trial and error to get everything back up and running with the additional security that has been implemented. There are now backups to a Cloud service, disk backups, as well as a dedicated backup server. He is waiting on some vendors for pricing for additional equipment.

Mrs. Waller reported on programs being held in August and upcoming events. Mrs. Waller discussed the following:

- Summer Reading is complete and there were over 2,000 individuals participating this year.
- The Library has received a \$6,000 grant from the Hospital and will partner with the Owensboro Parks Department to install a Story Walk at Moreland Park. The Story Walk is a fun, innovative way for individuals to exercise both their minds and bodies by walking and stopping to read the story book, which will be changed from time to time.
- The Library is working with the Census Committee for their planning meetings and training.
- The Library will be working with the Daviess County Circuit Clerk's Office on the new Driver's License rollout by hosting information sessions.
- The Library will be working with GRADD on a Transportation Survey.
- The Library is finishing up the Annual Report as well as the Annual Audit.

Michelle Drake called for Old Business – Board Member Nominations. Erin Waller discussed with the Board that Michelle Drake's first term expires September 13, 2019. Mrs. Drake has expressed interest in being on the board for a second term. The Board must nominate another person in addition to Mrs. Drake for the board seat. At the July Board meeting, Michelle Drake and Joanna Shake were nominated for the open seat, but Joanna Shake declined the nomination. After discussion, Susan Gesser made a motion to nominate Michelle Drake and Zachary Ward for the open board seat. Rodney Ellis seconded and the motion carried unanimously. The names will be submitted to KDLA who will then submit that information to County Judge Executive Al Mattingly who will choose one of the two candidates to fill the board seat.

There was no New Business.

There was no Public Comment.

There was no Closed Session

Having no further business to come before the Board, the meeting was adjourned at 5:55 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, September 18, 2019 at 5:00 p.m. in the Library Board Room.

