

GET THE MOST FROM YOUR LIBRARY CARD!

Bring your card to check out material or to use the Internet.

Your first card is FREE!
A replacement card is \$2.

Let us know of any changes in your name or address.

Report a lost or stolen card immediately.

Don't let anyone borrow your library card.

Your library card is like a credit card.

You are responsible for any misuse of your card, and any material checked out on your card.

"Reading is the most unbelievably magical invention human beings are ever likely to make."

- Kurt Vonnegut

www.dcplibrary.org



Daviess County Public Library

2020 Frederica Street
Owensboro KY 42301
270-684-0211
www.dcplibrary.org

CALL US AT 270-684-0211

for help, suggestions, or requests!

LIBRARY HOURS - Press 1

CIRCULATION - Press 2

Fines, Renewals & Holds
Your Library Card
What you have checked out

PUBLIC SERVICES - Press 3

Adult Fiction, Movies, Music, Audiobooks,
Teen, Children's Collection,
Children's and Teen Programs

INFORMATION SERVICES - Press 4

Internet, Adult Nonfiction, Large Print Books,
Magazines, Newspapers, Biography,
Reference, Interlibrary Loans, Adult Programs

KY ROOM - Press 5

Genealogy, Local History, M&I on Microfilm, KY
Information & History

HOMEBOUND DELIVERY - Press 6

WEB SERVICES - Press 7

eBooks, eReaders, Website, Digital Music &
Audiobooks, Streaming Video and Music

Library Hours:

Monday - Thursday 9 am - 9 pm
Friday 9 am - 8 pm
Saturday 9 a.m - 6 pm
Sunday 1 pm- 5 pm

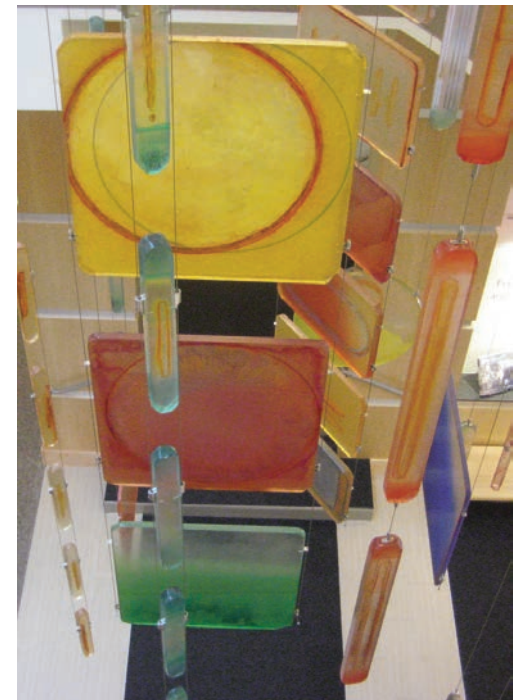
Electronic account information

270-684-9100*

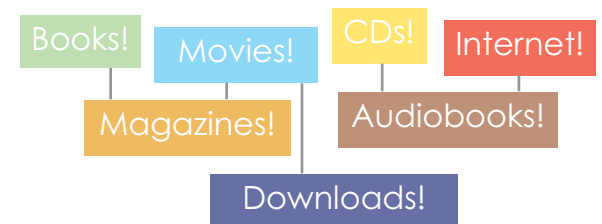
*Your PIN will be required



DAVIESS COUNTY PUBLIC LIBRARY



Your Library Card gives you easy access to a world of information!



What if an item you want is checked out?

If the item you want is checked out or on order, you can place it on "HOLD."

- Search for the item in our catalog at the library or at dcpl.bibliocommons.com
- TYPE in your BARCODE NUMBER on your library card and your PIN.
- Follow the instructions to set up a catalog account. Be sure to enter your date of birth as children, teens, and adults have different requirements.
- If all copies of a title are unavailable, click on "Place a Hold." For eBooks and eAudiobooks, click on "Request this Download."
- You will be notified when the item is available.
- Item will be held for 3 days.

Looking for something we don't have?

When your search in the catalog returns no results, you can click on the "**Suggest a Purchase**" link to request the item. If the item is purchased, a hold will be placed for you. The library does not guarantee that suggested purchases will be fulfilled.

You may also click on the "**Interlibrary Loan**" link to borrow a copy from another library. Interlibrary Loan service is free to all library card holders.

Manage your account ONLINE at dcpl.bibliocommons.com
or by installing the **Daviess County Public Library** app on your tablet or smartphone.

Loan Periods for library items

ITEM	LOAN PERIOD	OVERDUE FEE
Books	28 days	20¢ per day
Books on hold	14 days	20¢ per day
Audiobooks	14 days	20¢ per day
Magazines	14 days	20¢ per day
Music CDs	14 days	20¢ per day
Puzzles	28 days	20¢ per day
Bestseller Xpress	7 days	50¢ per day
Movies	7 days	\$1 per day
Videogames	7 days	\$1 per day
Instruments	28 days	\$1 per day
Museum Pass	7 days	\$1 per day

Checkout Limits (per card)

Movies -15 Magazines-7 Museum Pass-1
Instruments-1 Video Games-2
Music CDs & Audiobooks-15
Total Item Checkout-50

Reminders

When your material is overdue, you will receive an automated call, text, or email.

Renewals

Materials not on HOLD can be renewed. You can renew your material 24 hours a day

ONLINE:

Log into dcpl.bibliocommons.com, Click on your username and select "Checked Out."

PHONE:

Call our automated phone renewal 684-9100

DAVIESS COUNTY PUBLIC LIBRARY APP:

Click on "My Account" -> "Library Account."

All methods require your barcode number from your library card and your PIN.

You created a **PIN** when you registered for your library card.

If you have forgotten it, please visit the our Circulation Dept.

Your library card has a
Barcode #
and PIN unique to your library
account.

My Barcode #: _____
My PIN: _____

Requirements to receive a library card

Free Daviess County resident library card:

- Live in Daviess County
- Will need to bring a government issued ID (ex: driver license, passport, state issued ID...)

What is required to receive a free non-resident library card:

- A resident of Kentucky age 50 and up
- Own property in Daviess County
- Attend school full-time in Daviess County
- Work full-time in Daviess County
- Will need to bring proof of full-time job (either a letter from your Human Resource office or a recent pay stub)

If none of the above apply you can pay \$45 to receive a one year membership library card.