

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

September 16, 2020

Members Present: Michelle Drake
Rodney Ellis
Jim Kuhlman
Susan Gesser
Beena Vora

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Charlie Castlen, Fiscal Court Liaison

The virtual WebEx meeting was called to order by President Michelle Drake at 5:06 p.m.

Michelle Drake called for the approval of the minutes of the August meeting. Hearing no comments or corrections, Susan Gesser made a motion to approve the August minutes as presented. Rodney Ellis seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the August, 2020 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Jim Kuhlman made a motion to approve the financial report and expenditures as presented. Susan Gesser seconded and the motion carried unanimously.

Rodney Ellis asked Debbie Young to discuss with the Board the June 30, 2020 Audited Financial Statements. Mrs. Young reminded the Board that she had previously emailed out the audited financial statements to the Board members to save on copying costs. Mrs. Young noted that she, Erin Waller, Michelle Drake and Rodney Ellis has met virtually with the auditors on September 9 for the Audit Exit Conference and went over the report in detail. The audit was held the last week of July and most all was done virtually. The Library received a clean report with no deficiencies or weaknesses found during the audit. After discussion, Rodney Ellis made a motion to accept/approve the June 30, 2020 Audited Financial Statements as presented. Susan Gesser seconded and the motion carried unanimously.

Mrs. Waller presented the Director's Report and discussed the following:

- It was announced yesterday that the Library is a finalist for the Impact 100 Grant in the amount of \$100,000. Shannon Sandefur had worked on the proposal for a Small Business Center and Job Seeker Area at the Library. The Library will make a presentation at the end of October and the winner will be announced at the end of the year.

- The Library will be an Election Ballot Box location. The ballot box will be located in the Library lobby where the general public can drop off their ballots. The County Clerk's office will empty the box every day.
- The Library's Tax Rate was presented at the September 3, 2020 Daviess County Fiscal Court Meeting. Due to COVID-19 restrictions, no one from the Library attended the meeting.
- Rodney Ellis asked Mrs. Waller to send to the Board the highlights of the Impact 100 Grant.

Michelle Drake asked Debbie Young to poll the Board Members next month when emailing out the Board packets as to whether they would want to continue the virtual board meetings or go back to in-person board meetings.

There was no Old Business.

There was no New Business.

Mrs. Drake called for Public Comment and welcomed Charlie Castlen back to the meeting. Mr. Castlen asked if the Board Meetings were being recorded and Mrs. Waller responded that they were not being recorded.

Having no further business to come before the Board, the meeting was adjourned at 5:23 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, October 21, 2020 at 5:00 p.m. It will be determined at a later date whether the meeting will be at the Library or a virtual meeting.

Michelle Drake
by Dg