

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

December 15, 2021

Members Present: Michelle Drake
Rodney Ellis
Susan Gesser

Members Absent: Beena Vora
Harry Pedigo

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Nathan Havenner, Reporter – Messenger-Inquirer
Charlie Castlen, Fiscal Court Liaison

The meeting was called to order by President Michelle Drake at 5:10 p.m.

Michelle Drake called for the approval of the minutes of the November meeting. After review and hearing no comments or corrections, Rodney Ellis made a motion to approve the November minutes as presented. Susan Gesser seconded, and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the November, 2021 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Michelle Drake made a motion to approve the financial report and expenditures as presented. Susan Gesser seconded, and the motion carried unanimously.

Mrs. Waller presented the Director's Report and discussed the following:

- The Staff Holiday Luncheon is Wednesday, December 15 and is being sponsored by the Friends of the Library. The lunch will be catered by Olive Garden.
- The Library is working on a partnership with the Neblett Center to refresh their Library. This will happen in the next couple of months, and we will purchase books with diverse characters and will also assist with purchasing new furniture.
- To assist with Tornado Relief, the Library will host the Red Cross for a Blood Drive. The date is to be determined. No public libraries in Kentucky were destroyed but some have damage and are requesting help – mainly with programming to help the children in the shelters. The Library staff is talking to the Libraries to see where we could assist.

Michelle Drake called for Old Business – Parking Lot Expansion Project. Mrs. Waller said there was no news on the project. She has been talking to Richard at American Engineers and should have an update next month.

Michelle Drake called for Old Business – Second Reading: Personal Appearance and Dress Code Policy. Mrs. Waller discussed a few changes she was proposing for the Dress Code Policy. After board discussion, Rodney Ellis made a motion to approve the Personal Appearance and Dress Code Policy as presented. Susan Gesser seconded, and the motion carried unanimously.

Michelle Drake called for Old Business – Library Security Services. Mrs. Waller noted that she cut the Security hours from 103.50 hours per month to 79.50 hours per month. This seems to be working fine.

There was no New Business.

Michelle Drake called for Public Comment. Charlie Castlen wished Merry Christmas to everyone.

Having no further business to come before the Board, the meeting was adjourned at 5:24 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, January 19, 2022, at 5:00 p.m. in the Third Floor Board Room.

A handwritten signature in cursive script that reads "Michelle Drake". The signature is written in dark ink and is positioned in the lower right quadrant of the page.