

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

March 22, 2023

Members Present: Michelle Drake
Rodney Ellis
Harry Pedigo
Chris Gendek

Members Absent: Susan Gesser

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Amber Potts, KDLA Regional Consultant
Savannah Warren-Lee, DCPL
Christina Clary, DCPL
Heather Ramsey-DCPL

The meeting was called to order by President Michelle Drake at 5:00 p.m.

Erin Waller introduced Savannah Warren-Lee to the Board. Ms. Warren-Lee is the Manager of the Kentucky Room. Along with Ms. Warren-Lee, also present were Kentucky Room Staff – Christina Clary, Certified Archivist and Heather Ramsey. Ms. Warren-Lee noted that the Kentucky Room is the history and genealogy center of the Library. No material in the Kentucky Room is checked out but it used extensively for research. The Kentucky Room is one of the largest genealogy centers in western Kentucky and one of the few libraries that do not charge for historical research. Ms. Clary discussed several archival projects that she was working on and showed the Board some of the older books and records that are in the Kentucky Room. She is working to get all material archived as well as in digital format. Ms. Ramsey discussed some online projects that are available on the Library's website such as the Oral History Project, which strives to preserve the collective memory of the Daviess County community. The Board thanked everyone from the Kentucky Room for the informative presentation. Ms. Warren-Lee, Ms. Clary, and Ms. Ramsey left the meeting.

Michelle Drake called for the approval of the minutes of the February meeting. After review and hearing no comments or corrections, Harry Pedigo made a motion to approve the February minutes as presented. Chris Gendek seconded, and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. Mr. Ellis went over the February 2023 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Chris

Gendek made a motion to approve the financial report and expenditures as presented. Harry Pedigo seconded, and the motion carried unanimously.

Rodney Ellis presented the Fiscal Year 2022/2023 Budget Amendment. Mr. Ellis went over the proposed Budget Amendment and answered questions. After discussion, Michelle Drake made a motion to accept the Budget Amendment as presented. Chris Gendek seconded, and the motion carried unanimously.

Ms. Waller presented the Director's Report and discussed the following:

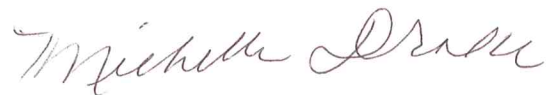
- The Library has been very busy with lots of people coming to the Library and also attending programs.
- Ms. Waller reminded the Board that Owensboro is hosting the KPLA Conference on March 28-31. We will be sending staff to the conference to attend, and we will also have several staff members doing presentations. There will also be a tour of the Library offered. Last month the Board approved for the Library to be closed to the public on Thursday, March 30 so staff could attend the conference.

There was no Old Business.

Michelle Drake called for New Business – First Reading: Fines/Fees Policy. Ms. Erin Waller presented the revised Circulation Policies and Procedures Policy and discussed the changes made to the policy. After discussion, Ms. Waller will make the suggested changes and present the policy at next month's Board Meeting for Board consideration.

Michelle Drake called for Public Comment. Ms. Amber Potts introduced herself to the Board. Ms. Potts is the KDLA Regional Consultant for the West Region. She previously worked at the Henderson Public Library for 22 years. Ms. Potts said she was glad she was able to attend the Board Meeting and hoped to visit again soon.

Having no further business to come before the Board, the meeting was adjourned at 5:56 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, April 19, 2023, at 5:00 p.m. in the Third Floor Board Room.

A handwritten signature in cursive script that reads "Michelle Drake". The ink is dark and the signature is written in a fluid, connected style.