

# Daviness County Public Library District 2023 Kentucky Annual Report of Public Libraries

## General Information (A1 - A12)

A1	County	Daviess
A2	Estimated Population	103,222
A3	Library Name	Daviess County Public Library District

### Street Address

A4	Street Address	2020 Frederica Street
A5	City	Owensboro
A6	Zip Code	42301

### Mailing Address

A8	Mailing Address	2020 Frederica Street
A9	City	Owensboro
A10	Zip Code	42301
A12	Phone	(270) 684-0211

## Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

#### Local Government Revenue

B1	Library Tax	\$5,181,196
B2	Other	\$0
B3	Local Government Revenue Total (B1 + B2):	\$5,181,196

#### State Government Revenue

B5	Construction Debt-Assistance Grant	\$64,000
B6	Other State Government Revenue	\$0
B7	State Government Revenue Total (sum B5 through B6)	\$64,000

#### Federal Government Revenue

B11	ARPA Grant	\$0
B12	Other Federal Government Revenue	\$3,550
B13	Federal Government Revenue Total (B11 + B12)	\$3,550

#### Other Operating Income

B14	Other Operating Revenue	\$381,255
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$5,630,001

### **Operating Expenditures (C1 - C41)**

**DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.**

#### Collection Expenditures

C1	Print Materials	\$165,521
C2	Electronic Materials Expenditures	\$207,588
C3	Audiovisual Materials	\$43,031
C4	Electronic Collections [databases]	\$85,243

C5	Other Library Materials	\$12,173
C6	Collection Expenditures Total (C1 through C5)	\$513,556

#### Salary Expenditures

C7	Library Director	\$133,373
C7a	Years as Director at Current Library (ex: 1.5)	7.0
C8	Other Library Personnel	\$2,003,612
C10	Salary Expenditures Total (C7 + C8)	\$2,136,985

#### Fringe Benefits

C11	Required Fringe Benefits	\$163,449
C12	Retirement (Employer's Share)	\$494,069
C13	Medical Insurance (Employer's Share)	\$286,863
C14	Other	\$10,780
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$955,161

C16	Total Staff Expenditures (C10 + C15)	\$3,092,146
-----	--------------------------------------	-------------

#### Other Operations

C17	Building Repair and Maintenance	\$80,230
C20	Office Supplies, Program Supplies, Postage	\$111,656
C21	Insurance	\$53,472
C22	Public Relations	\$23,559
C23	Utilities	\$159,226
C24	Professional Fees (include professional membership fees)	\$108,516
C25	Audit Fee	\$15,554
C26	Fiscal Year that Audit Covers	FY 2021-2022
C27	What year was the library's last long range plan adopted?	2021
C28	Repair and Replacement of Furnishings	\$1,076

C29	Other	\$49,537
C30	Specify	Memorial/Contribution/Grant Purchases/Collection Fees/Sales & Use Tax/State Registration Fee/Staff Purchases
C33	Total Other Operating Expenditures (C17 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29)	\$602,826
C34	Bookmobile/Extended Services	\$10,706
C35	Continuing Education	\$13,332
C36	Operating Expenditures for Electronic Access	\$250,549
C37	Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):	\$4,483,115

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

C38	Capital Outlay Expenditures	\$639,340
C39	Debt Service	\$543,968

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

C40a	Local - Capital Revenue	\$0
C40b	State - Capital Revenue	\$0

C40c	Federal - Capital Revenue	\$0
C40d	Other - Capital Revenue	\$0
C40	Total Capital Revenue (C40a through C40d)	\$0
C41	Income from loans, bond issues, or other income not reported elsewhere	\$0

### **Outreach Vehicles (F1 - F3)**

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc

F1	Vehicle Year, Make, and Model	2016 Honda Odyssey
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	30
F1	Vehicle Year, Make, and Model	2016 Honda HRV
F2	Owner of Vehicle	locally
F3	Number of Stops in an Average Week	33

### **Bookmobiles (G1 - G11)**

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

#### **INFORMATION FOR EACH BOOKMOBILE:**

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	0
G3	Vehicle Year, Make, and Model	0
G4	Owner of Vehicle	
G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	0

G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	0
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

## Main Library (H1 - H20)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Daviess County Public Library District
H2	Street Address	2020 Frederica Street
H3	City	Owensboro
H4	Zip Code	42301
H6	Phone	(270) 684-0211
H8	Square Footage	51,000

H11	Number of Meetings Held	0
H12	Library Visits	390,911
H12a	Library Visits Reporting Method	CT - Annual Count
H13	Number of Registered Users	73,917
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	110,149
H14a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
H15	Reference Transactions	271,752
H15a	Reference Transactions Reporting Method	ES - Annual Estimate Based on Typical Week(s)

#### Hours Open to the Public

H16a	Sunday Opening Time	1:00 PM
H16b	Sunday Closing Time	5:00 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9:00 AM
H16e	Monday Closing Time	9:00 PM
H16f	Hours	12.00
H16g	Tuesday Opening Time	9:00 AM
H16h	Tuesday Closing Time	9:00 PM
H16i	Hours	12.00
H16j	Wednesday Opening Time	9:00 AM
H16k	Wednesday Closing Time	9:00 PM
H16l	Hours	12.00
H16m	Thursday Opening Time	9:00 AM
H16n	Thursday Closing Time	9:00 PM
H16o	Hours	12.00
H16p	Friday Opening Time	9:00 AM
H16q	Friday Closing Time	8:00 PM
H16r	Hours	11.00

H16s	Saturday Opening Time	9:00 AM
H16t	Saturday Closing Time	6:00 PM
H16u	Hours	9.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	72.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	Yes
H20	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No

## Facility Info (I1 - I32)

### Square Footage

I1	Main Library (from H8)	51,000
I2	Branch Libraries (sum of E8 branch data)	0
I3	Total (I1 + I2)	51,000

### Number of Meetings Held

I10	Main Library (from H11)	0
I11	Branch Libraries (sum of E11 branch data)	0
I12	Total (I10 + I11)	0

### Library Visits

I13	Main Library (from H12)	390,911
I14	Branch Libraries (sum of E12 branch data)	0
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	390,911



### Number of Registered Users

I17	Main Library (from H13)	73,917
I18	Branch Libraries (sum of E13 branch data)	0
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	73,917

### Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	110,149
I22	Branch Libraries (sum of E14 branch data)	0
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	110,149

### Reference Transactions

I25	Main Library (from H15)	271,752
I26	Branch Libraries (sum of E15 branch data)	0
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	271,752

### Public Service Hours per Year

I29	Main Library (sum of H17 * H18)	3,744.00
I30	Branch Libraries (sum of E17 * E17.3)	0.00
I31	Bookmobiles (sum of G9.3a * G10)	0.00
I32	Total ( I29 + I30 + I31)	3,744.00

### **Library Staff (J1- J5)**

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

**To calculate FTEs for seasonal workers, I would use the following example:**

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$  hrs/wk
- $30/40 = .75$  FTEs
- $.75 * .25 = .1875$  FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	8.00
J2	Librarians without an ALA Accredited Master's Degree in Library Science	27
J3	Total Librarians (J1 + J2):	35.00
J4	All Other Paid Staff	12.75
J5	Total Paid Employees (J3 + J4):	47.75

## **Library Collection (K1 -K17)**

### Book Collection

K1	Adult Books (over age 18)	85,971
K2	Young Adult Books (ages 12 to 18)	6,470
K3	Children's Books (under age 12)	49,473
K4	Total (K1 + K2 + K3)	141,914

### Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	204,278
----	----------------------------	---------

### Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

Item #K7a Local/Other cooperative agreements

Item #K7b (State government or state library)

Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	26
K7b	State (State Government or State Library) ** Include 66 KYVL databases **	66
K7	Total Electronic Collections [databases] (K7a+K7b)	92
K9	Audio - Physical Units	8,690
K10	Audio - Downloadable Units	67,748
K13	Video - Physical Units	20,124
K14	Video - Downloadable Units	0
K15	Other Material in Collection	646
K16	Current Print Serial Subscriptions	137
K17	Book/Serial Volumes (K4 + K16)	142,051

## **Circulation (L1 - L54)**

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation, Adult (over age 18)

L1	Main Library	130,428
L2	All Branches	0
L3	Bookmobile/Outreach	12,176
L4	Total (L1 + L2 + L3)	142,604

### Book Circulation, Young Adult (ages 12 to 18)

L5	Main Library	21,214
L6	All Branches	0
L7	Bookmobile/Outreach	0
L8	Total (L5 + L6+ L7)	21,214

### Book Circulation, Children's (under age 12)

L9	Main Library	149,919
L10	All Branches	0
L11	Bookmobile/Outreach	17,208
L12	Total (L9 + L10+ L11)	167,127

### Book Circulation Total

L13	Main Library (L1 + L5 + L9)	301,561
L14	All Branches (L2 + L6 + L10)	0
L15	Bookmobile/Outreach (L3 + L7 + L11)	29,384
L16	Total (L4 + L8 + L12)	330,945

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

### Audiovisual Circulation Audio Books

L21	Main Library	5,411
L22	All Branches	0
L23	Bookmobile/Outreach	0
L24	Total (L21 + L22 + L23)	5,411

### Audiovisual Circulation Other Audio

L25	Main Library	7,697
L26	All Branches	0
L27	Bookmobile/Outreach	0
L28	Total (L25 + L26 + L27)	7,697

### Audiovisual Circulation Videos

L29	Main Library	115,899
L30	All Branches	0
L31	Bookmobile/Outreach	0
L32	Total (L29 + L30 + L31)	115,899

#### Audiovisual Circulation Other

L33	Main Library	7,493
L34	All Branches	0
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	7,493

#### Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	136,500
L38	All Branches (L22 + L26 + L30 + L34)	0
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	0
L40	Total (L24 + L28 + L32 + L36)	136,500

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

#### Other Materials

L41	Main Library	5,257
L42	All Branches	0
L43	Bookmobile/Outreach	0
L44	Total (L41 + L42 + L43)	5,257

#### Total Circulation

L45	Main Library (L13 + L37 + L41)	443,318
L46	All Branches (L14 + L38 + L42)	0
L47	Bookmobile/Outreach (L15 + L39 + L43)	29,384

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	189,692
L49	Total Circulation (L16 + L40 + L44 + L48)	662,394
L50	Successful Retrieval of Electronic Information	173,796

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	178,819
L52	All Branches	0
L53	Bookmobile/Outreach	17,208
L54	Total (L51 + L52 + L53)	196,027

### Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Name or Description of Other Measure of Use	Seed Library
M2	Numerical Statistic of Measure in M1	6411
M1	Name or Description of Other Measure of Use	Notary Service
M2	Numerical Statistic of Measure in M1	2134

### Interlibrary Cooperation (N1 - N6)

Loaned To

N1	Print	2,824
N2	Nonprint	1,508
N3	Total (N1 + N2):	4,332

Borrowed From

N4	Print	1,040
----	-------	-------

N5	Nonprint	416
N6	Total (N4 + N5):	1,456

## **Programs (O1 - O38)**

Please [see long note on Synchronous Program Sessions here](#)

### **PROGRAM SESSIONS**

#### **The Number of Synchronous (Live) Onsite Program Sessions**

O1	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	266
O2	Number of Programs Targeted at Elementary School Children (ages 6–12)	3
O3	Number of Programs Targeted at Young Adults (ages 12 to 18)	63
O4	Number of Programs Targeted at Adults (age 19 and older)	263
O5	Number of Programs Targeted at Multiple Age Levels	177
O6	Total Number of Synchronous (Live) Onsite Program Sessions (O1 + O2 + O3 + O4 + O5)	772

#### **The Number of Synchronous (Live) Offsite Program Sessions**

O7	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	1,406
O8	Number of Programs Targeted at Elementary School Children (ages 6–12)	93
O9	Number of Programs Targeted at Young Adults (ages 12 to 18)	23
O10	Number of Programs Targeted at Adults (age 19 and older)	131
O11	Number of Programs Targeted at Multiple Age Levels	25
O12	Total Number of Synchronous (Live) Offsite Program Sessions (O7 + O8 + O9 + O10 + O11)	1,678

#### **The Number of Synchronous (Live) Virtual Program Sessions**

O13	Number of Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	0
-----	--	---

O14	Number of Programs Targeted at Elementary School Children (ages 6–12)	0
O15	Number of Programs Targeted at Young Adults (ages 12 to 18)	0
O16	Number of Programs Targeted at Adults (age 19 and older)	2
O17	Number of Programs Targeted at Multiple Age Levels	0
O18	Total Number of Synchronous (Live) Virtual Program Sessions (O13 + O14 + O15 + O16 + O17)	2

## **PROGRAM ATTENDANCE**

### **Attendance at Synchronous (Live) Onsite Programs**

O19	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	8,335
O20	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	158
O21	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	987
O22	Attendance at Programs Targeted at Adults (age 19 and older)	4,703
O23	Attendance at Programs Targeted at Multiple Age Levels	10,142
O24	Total Attendance at Synchronous (Live) Onsite Programs (O19 + O20 + O21 + O22 + O23)	24,325

### **Attendance at Synchronous (Live) Offsite Programs**

O25	Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6)	13,703
O26	Attendance at Programs Targeted at Elementary School Children (ages 6–12)	4,388
O27	Attendance at Programs Targeted at Young Adults (ages 12 to 18)	305
O28	Attendance at Programs Targeted at Adults (age 19 and older)	1,500
O29	Attendance at Programs Targeted at Multiple Age Levels	5,491



O30 Total Attendance at Synchronous (Live) Offsite Programs (O25 + O26 + O27 + O28 + O29) 25,387

**Synchronous (Live) Virtual Program Attendance**

O31 Attendance at Programs Targeted at Infants, Toddlers, and Preschoolers (under age 6) 0

O32 Attendance at Programs Targeted at Elementary School Children (ages 6–12) 0

O33 Attendance at Programs Targeted at Young Adults (ages 12 to 18) 0

O34 Attendance at Programs Targeted at Adults (age 19 and older) 12

O35 Attendance at Programs Targeted at Multiple Age Levels 0

O36 Total Synchronous (Live) Virtual Program Attendance (O31 + O32 + O33 + O34 + O35) 12

O37 Total Number of Recorded Program Presentations 2

O38 Total Views of Recorded Program Presentations within 30 Days 12

**Self-Directed Activities (Passive Programs) (P1 -**

A Self-directed Activity is a planned, independent activity available for a definite time period which introduces participating individuals to any of the broad range of library services or activities which directly provide information to participants. Activities differ from programs in that activities are unstructured and depend on the participation of the attendee to create the experience, rather than a structured presentation offered by librarian to a group at a set time.

Examples of these types of passive activities include DIY stations, craft/activity bags, make and take activity kits, and *Do Science at Home STEAM Kits*.

This does not include informal services such as homework help.

Count all activities, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude activities sponsored by other groups that use library facilities.

Self-directed activities may also have a program component that would be reported in Section O of the report. For example, a program about crafts (report in Section O) may involve constructing objects (report in Section P)

Self-Directed Activities (Passive Programs), Children (under age 12)

P1 Number of Programs 42

P2 Number of Participants 2,659

### Self-Directed Activities (Passive Programs), Young Adult (ages 12 to 18)

P3	Number of Programs	51
P4	Number of Participants	1,137

### Self-Directed Activities (Passive Programs), Other (all ages)

P5	Number of Programs	14
P6	Number of Participants	678

P7	Total Number of Self-Directed Activities (P1 + P3 + P5)	107
----	--	-----

P8	Total Participants in Self-Directed Activities (P2 + P4 + P6)	4,474
----	--	-------

### **Technology (Q1 - Q5)**

Q1	Number of Internet Computers Used by General Public	62
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	53
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	83,941
Q4a	Reporting Method for Wireless Sessions	CT - Annual Count
Q5	Website Visits	343,165

### **Intellectual Freedom Challenges (R1)**

R1	Number of Intellectual Freedom Challenges	1
----	--	---

### **Planning and Evaluation (S1)**

S1 Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et

A parking lot construction project was completed in the Fall of 2022. We added 27 additional parking spaces, rerouted existing parking for better safety measures, widened the entrance on Ford Avenue, and installed a drive-up book drop. The plans were drawn by American Engineers with Richard Tutt as the chief engineer and the contractor was O'Bryan Contracting. There were some negative comments from neighbors about the project that were expressed at the July, August, September, and October board meetings. At the June 2023 board meeting we had a large group of protesters and counter-protesters in response to the library's Pride month activities. There were several speakers at the June meeting to provide their complaints or support. Some other highlights during this year: • Board member, Beena Vora, completed her time on the board and was replaced by Chris Gendek, who started his new term in December. • Summer Reading 2022 ended at the end of July. We had about a 20% increase in sign-ups from 2021. • A new state law went into effect on January 1, 2023, concerning the appointment of board members, SB 167. • We partnered with the Neblett Center, with a \$25,000 grant from Atmos Energy, to refresh their library. The ribbon cutting was in September 2022. • The Friends of the Library hosted two Trivia Nights as fundraising events. • Alicia Harrington, DCPL employee of almost 30 years, retired in September and was replaced by Ryan Henry as Collections Manager. •

Owensboro Convention Center hosted the annual Kentucky Public Library Association conference in March 2023. • The Foundation provided funds for an additional cart to be used in the drive-up book drop. • New Fiscal Coury Liaison, Janie Marksberry, started in January. • The front door to the building was damaged in April due to high winds. Plans were made to replace the standard doors with sliding ones. • The board approved a new policy of no Overdue fines, which began in April.

### **Board Policies (T1 - T10)**

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes
T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

This Report Has Been Completed by: Debbie Young, Business Manager

Does your library collect a statistic that you think other Kentucky libraries should collect? No

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report. None