

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

April 21, 2021

Members Present: Michelle Drake
Rodney Ellis
Susan Gesser
Beena Vora
Harry Pedigo

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Charlie Castlen, Fiscal Court Liaison

The virtual WebEx meeting was called to order by President Michelle Drake at 5:00 p.m.

Michelle Drake called for the approval of the minutes of the March meeting. Beena Vora reported that she had not received the email that included the minutes. Debbie Young quickly emailed a copy of the March minutes to Ms. Vora. After review and hearing no comments or corrections, Susan Gesser made a motion to approve the March minutes as presented. Beena Vora seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the March, 2021 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Harry Pedigo seconded and the motion carried unanimously.

Mrs. Waller presented the Director's Report and discussed the following:

- Shannon Sandefur resigned from the Library to accept the Library Director position at the Henderson County Public Library. She was the Community Engagement Manager and Jarrod McCarty moved into that position. Mr. McCarty was previously the Assistant Manager for the Public Services Department. Ryan Henry who was the Children's Librarian in the Community Engagement Department moved to the Assistant Manager position in the Public Services Department. Taryn Norris who has worked at the Library for four years moved to the Children's Librarian position. Ms. Norris' former job is being evaluated and updated and will be posted soon.
- The new fiscal year budget is being worked on and should be presented at next month's board meeting. The budget should include some items from the previously approved Strategic Plan.
- Mrs. Waller noted that the Board had been meeting via virtual meetings for a full year and asked the Board members how they felt about resuming in-person meetings. The Board Meetings could be held in in the Second Floor Public Lounge to give everyone more space than is available

in the Board Room. The Board members discussed and felt like it would be good to resume in-person meetings, but also thought occasionally there could be a need to attend the meeting via a virtual option. Mrs. Waller noted that as of right now this was still allowed and to let her or Debbie Young know if that was needed so it could be set up.

There was no Old Business.

Michelle Drake called for New Business – Parking Lot Expansion Discussion. Mrs. Waller reported that she had met with Mike Ranney from RBS Design Group Architecture a week ago to discuss the plans for the Parking Lot Expansion. The drawings for the parking lot expansion were already complete and Mr. Ranney was going to work on a basic cost estimate. The project was bid out about four years ago and the cost was over \$600,00 and he felt that it would not be that much. Unfortunately, Mrs. Waller did not receive the cost estimate in time for the Board Meeting. The parking lot project includes adding parking spaces from the empty lot, moving the handicap parking spots, adding a drive-up book drop, restriping the parking lot and also included widening the entrances and exits on both Ford and Maple Avenue. The Board discussed the project and discussed the number of parking spaces to be added and also noted there would be extras to be included in the project such as more security cameras and fencing. Mrs. Waller will provide more information as it becomes available.

There was no Public Comment.

Having no further business to come before the Board, the meeting was adjourned at 5:25 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, May 19, 2021 at 5:00 p.m. in the Second Floor Public Lounge.

