

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

November 17, 2021

Members Present: Michelle Drake
Rodney Ellis
Susan Gesser (virtual)
Harry Pedigo (virtual)

Members Absent: Beena Vora

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Charlie Castlen, Fiscal Court Liaison

The meeting was called to order by President Michelle Drake at 5:01 p.m.

Michelle Drake called for the approval of the minutes of the October meeting. After review and hearing no comments or corrections, Rodney Ellis made a motion to approve the October minutes as presented. Harry Pedigo seconded and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. He went over the October, 2021 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Harry Pedigo seconded and the motion carried unanimously.

Mrs. Waller presented the Director's Report and discussed the following:

- It has been business as usual at the Library.
- There is a new Bus Stop Bench installed on Frederica Street. The Library purchased a general ad on one of the two benches, which is now installed. It might be possible to get the other bench after a year as the contract with the Lion's Club is for a year.

Michelle Drake called for Old Business – Parking Lot Expansion Project. Mrs. Waller said there was no news on the project. She has been talking to Richard at American Engineers about general project matters.

Michelle Drake called for New Business – First Reading: Personal Appearance and Dress Code Policy. Mrs. Waller discussed the changes she was proposing for the Dress Code Policy. After board discussion, Mrs. Waller will make a few changes and present at the next Board Meeting for a Second Reading.

Michelle Drake called for New Business – Library Security Services. Mrs. Waller noted that she had been contacted by Nighthawk Security Services about a proposed increase of \$5.00 per guard hour. This increase would impact the budget significantly. Mrs. Waller discussed with the Board about the possibility of hiring two full-time security guards as Library employees for approximately the same price. The Board discussed the options and recommended that at this time it would be a better option to lower the security guard hours to accommodate the hourly increase and to keep the Board posted on any security issues.

There was no Public Comment.

Having no further business to come before the Board, the meeting was adjourned at 5:52 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, December 15, 2021, at 5:00 p.m. in the Third Floor Board Room.

A handwritten signature in cursive script that reads "Michelle Drake". The signature is written in dark ink and is positioned to the right of the main text block.