

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MONTHLY MEETING

April 19, 2023

Members Present: Michelle Drake
Rodney Ellis (virtual)
Susan Gesser
Chris Gendek

Members Absent: Harry Pedigo

Others Present: Erin Waller, Director
Debbie Young, Business Manager
Janie Marksberry, Fiscal Court Liaison
Jarrod McCarty, DCPL
DeMarcus Curry

The meeting was called to order by President Michelle Drake at 5:02 p.m.

Erin Waller introduced Jarrod McCarty to the Board. Mr. McCarty is the Manager of the Community Engagement Department. Mr. McCarty noted that the Community Engagement Department has ten full time staff and five part time staff and is responsible for all Library Programming (in-person and virtual), Outreach and Homebound services. Mr. McCarty mentioned that the programming areas are gearing up for Summer Reading. Since the Library does not have a Bookmobile, all outreach services are done from a minivan and a small SUV. Community Engagement services are back to pre-COVID numbers or even exceeding prior numbers. Mr. McCarty spoke about some of the various outreach programs being provided for children, teen and adults. The Board thanked Mr. McCarty for the informative presentation. Mr. McCarty stayed for the rest of the meeting.

Michelle Drake called for the approval of the minutes of the March meeting. After review and hearing no comments or corrections, Susan Gesser made a motion to approve the March minutes as presented. Chris Gendek seconded, and the motion carried unanimously.

Rodney Ellis presented the Treasurer's Report. Mr. Ellis went over the March 2023 financial report including the receipts and expenditures for the month. Hearing no comments or corrections, Susan Gesser made a motion to approve the financial report and expenditures as presented. Chris Gendek seconded, and the motion carried unanimously.

Ms. Waller presented the Director's Report and discussed the following:

- Mrs. Waller informed the Board that on April 5 we had high winds which damaged both front doors. One door had the glass shatter but both doors sustained damage. We are looking into options to replace the front doors – one being sliding doors and the other option is similar to what we currently have with more reinforced closers. There is also some work needed on the second set of interior doors, but that was not caused by this weather issue. The estimate would be around \$20,000 to replace the exterior and interior doors. An insurance claim has been filed for the wind damaged doors. We are still looking into both options to determine which would be best and the cost will be included on the FY 2023/2024 budget. There is a long lead time to order the doors, whichever option is chosen, so we hope to get the doors ordered soon so they would be ready to install around July.
- Ms. Waller reported that the KPLA Conference held on March 28-31 was a big success. We had staff attend the conference and several staff members did presentations. There were over 300 attendees at the conference from all over Kentucky and there was good feedback about the location.

Michelle Drake called for Old Business – Second Reading: Fines/Fees Policy. Ms. Waller went over the revisions discussed at the March meeting. The Board reviewed and discussed the changes. Susan Gesser made a motion to approve the Fines/Fees Policy as presented. Chris Gendek seconded, and the motion carried unanimously. Ms. Waller will meet with the Managers to determine a timeframe of when the new fine free policy can be implemented,

There was no New Business.

Michelle Drake called for Public Comment. Mr. DeMarcus Curry introduced himself as the founder of Owensboro Youth Empowerment Summit (OYES). Mr. Curry has been working with teens in the area for many years and has been involved with the Library's Teen Job Fair since it started in 2022. Mr. DeMarcus said this year's event had over 200 attendees and it was a great event. He wanted to thank the Library and let the Board know programs like this make a difference and how much he appreciated the support.

Having no further business to come before the Board, the meeting was adjourned at 5:47 p.m. The next meeting of the Daviess County Public Library Board of Trustees will be on Wednesday, May 17, 2023, at 5:00 p.m. in the Third Floor Board Room.

Michelle Drake