

MINUTES OF THE DAVIESS COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MONTHLY MEETING  
November 19, 2025

Members present: Kevin Dorth, President  
Rodney Ellis, Treasurer  
Kathi Mattas, Secretary  
Al Mattingly  
Tim Kline

Others present: Erin Waller, Director  
Ryan Henry, Collection Development Manager  
Commissioner Janie Marksberry, Fiscal Court Liaison

At 4:59pm, President Kevin Dorth called the meeting to order in the 3rd floor board meeting room.

President Kevin Dorth called for approval of the October minutes. Tim Kline motioned to approve, Kevin Dorth seconded, and the motion carried.

Mr. Dorth called for the Treasurer's Report, which was presented by Rodney Ellis. Tim Kline asked about the fiscal year period. With no further discussion or questions, Kathi Mattas made the motion to approve, Mr. Kline seconded, and the motion carried.

Erin Waller gave the Director's Report, including:

1. Introduction of Ryan Henry, Collection Development Manager, in attendance.
2. Remodel construction should begin Dec. 1 with demolition on the second floor, with signage to inform the public. In three months, when construction is complete, there will need to be a new policy regarding public usage of the newly remodeled area.
3. The winter reading program will run December 1 through January 31.

Ryan Henry provided a hand-out prepared for the board members. He presented book circulation stats, noted the closing of one book vendor and the need to find a new one, and outlined a variety of the library's offerings to patrons, including: the interlibrary loan service, a continued pick-up and curbside service that began during the pandemic, museum and ice skating passes, digital and online services, etc.

There was no Old Business.

New Business:

1. Add Board President Kevin Dorth as Backup Check Signer  
Susan Montalvo-Gesser's name needed to be removed as backup check signer, and President Kevin Dorth's name needed to be added as backup check signer. Al Mattingly made the motion to approve these changes, Tim Kline seconded, and the motion carried.

## 2. First Reading: Collection Development Policy

Tim Kline initiated discussion of the proposed policy. It was noted that one purpose would be to provide the library staff more clear-cut direction in categorizing, shelving, and displaying materials, particularly with regards to minors and sexually explicit content. Board members considered how this would be practically carried out by staff and if other serious content should also be included, such as graphic violence, suicide, drug use, human trafficking, etc. There was exchange of thoughts and opinions on how this policy update would impact the Request for Reconsideration [RFR] process and the recently revised RFR policy. The disclaimer for third-party content, available through the library's various on-line services, was affirmed; suggestions were given to bring it more to the attention of parents and guardians of minors. Tim Kline indicated that he would incorporate further research in preparing the policy for a second reading in December and requested continued input from fellow board members and library staff.

## 3. First Reading: Circulation Policy – Permanent Senior Library Card

Rather than a permanent card, Erin Waller presented the suggestion of adding a statement to the policy that offered anyone with an issue due to age or disability be allowed to call the library to have their cards renewed over the phone. Tim Kline made a motion to add this statement to the existing policy. Kevin Dorth seconded, and the motion carried.

President Kevin Dorth announced that public comment would be suspended temporarily while the board works through updating policy, and that patrons could email any questions to the board or library director.

Kevin Dorth adjourned the meeting at 5:50 pm.

The next meeting of the Daviess County Public Library Board of Trustees will be held at 5:00pm on Wednesday, December 17, 2025, in the second floor Courtroom of the Daviess County Courthouse at 212 St. Ann Street.

